

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Hazen and Sawyer	13-2904652/3-14-2018	Columbus/OH	MAJ
AECOM	95-2661922/9-19-2018	Columbus/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

RFP

3. **List the ranking and order of all bidders.**

- 1- Hazen and Sawyer
2- AECOM

4. **Complete address, contact name and phone number for the successful bidder only.**

Hazen and Sawyer
Attn: Kathleen Smith
150 E. Campus View Blvd.
Suite 133
Columbus, OH 43235
614-781-9655

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The Sewer Collection System Overall Engineering Consultant Services (OEC) agreement is necessary to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the work. This work is part of the City's continuing program to improve its sewer collection system and all related infrastructure, provide efficient, reliable, cost-effective operations, and enhance personnel safety. The OEC services are separated into several tasks, as follows:

- Task 1 – Planning Services
- Task 2 – Design Services
- Task 3 – Construction Related Services
- Task 4 – General and Additional Services
- Task 5 – Project Management

The City will request a task order from the consultant as necessary work is identified. The task order will include a detailed scope of work, direct and indirect costs, task schedule, estimated hours, personal categories required with labor rates, and reimbursable expenses. After negotiation and upon acceptance by the city, the consultant shall commence with said work. The Engineer shall provide such professional engineering services as may be necessary to accomplish the work required to be performed and shall at the firm's cost, furnish all necessary competent personnel, equipment, and materials to perform the work.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

It is anticipated that a notice to proceed will be issued in March of 2017 with a start date

of April 2017. The contract duration is five (5) years, ending in April 2022. The professional services shall be funded by incremental appropriation, through the use of approximate annual modification. This award is planned to provide the services listed above until the next planned modification in April 2018. It is anticipated that it will take 12 months to complete the assessment.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The project provides many metrics on various environmental factors that are noted in the work to be performed. The information provided assists and guides the City in decision making on environmental issues. These decisions have a direct impact on the capital improvement program budget amounts and scheduling to address the environmental needs.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

Original Contract	\$ 299,894.49
Proposed Modification No.1 (2018 funding)*	\$ 300,000
Proposed Modification No.2 (2019 funding)*	\$ 300,000
Proposed Modification No.3 (2020 funding)*	\$ 300,000
Proposed Modification No.4 (2021 funding)*	\$ 300,000
CURRENT PROPOSED TOTAL	\$1,499,894.49

*: estimated funding

9. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

Name	C.C. No./Exp. Date	Status
Brown and Caldwell	94-1446346/8-26-2017	MAJ
Stantec	11-2167170/9-10-2017	MAJ
Chester Engineers	20-2401674/5-18-2017	MBE
Coldwater Consulting	27-3377013/4-3-2017	FBE
CH2M	32-0100027/10-10-2018	MAJ
T&M	22-1806708/9-12-2018	MAJ
Dynotec	31-1319961/4-30-2017	MBE

10. Scope of work for each subcontractor and their estimate of dollar value to be paid.

Until the individual work tasks are defined it is not possible to show the exact amounts of money each subcontractor will be assigned. In their proposal Hazen & Sawyer has used its past experience and professional judgment to estimate the percentage of the total project funds that it expects to assign to the team members who are disadvantaged businesses.

Firm	M/FBE Status	CCCN	Scope	Fee %
Brown & Caldwell	MAJ	94-1446346	CMOM & Condition Assessments	20.4%
Stantec	MAJ	11-2167170	Program Support & Engineering Assistance	6.7%

Firm	M/FBE Status	CCCN	Scope	Fee %
Chester	MBE	20-2401674	CSSOMP Electrical & Engineering Assistance	6.3%
Coldwater Consulting	FBE	27-3377013	Grant & Loan Green Infrastructure Expertise	9.1%
CH2M	MAJ	32-0100027	SCREAM Assistance & Reliability Engineering	To be determined/ as needed basis
T&M	MAJ	22-1806708	Air Regulatory Services & Environmental Auditing	To be determined/ as needed basis
Dynotec	MBE	31-1319961	WAM Data Entry	To be determined, based on activation of Task 4.11

Ord No.:

Information to be included in all Legislation Modifying a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
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- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
- 3. List the ranking and order of all bidders.**
- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**
- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**
- 6. An updated contract timeline to contract completion.**
- 7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**
- 8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

13. An explanation of how the cost of the modification was determined.

14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
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15. Scope of work for each subcontractor and their estimate of dollar value to be paid.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

