

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS  
CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

We have contacted several other metering companies and they do not carry these meters. This is a relatively new technology.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Division of Water did not want to bid for an alternative product, as we know the efficiency of these turbine meters. We want to stay with AMCO Water Metering Systems because they have provided us with various meters, spool pieces, and test valves in 2002, and we want to stay with the same make of meters to reduce the parts we have to stock for future repairs.

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4. Indicate how the price or fee structure was determined:

AMCO Water Metering Systems has provided us with a quote based on the turbine meters we need, in addition to the various parts associated with those meters.

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APPROVED  
BY:

\_\_\_\_\_  
(Procurement Manager)

DATE:

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