

**BID WAIVER INFORMATION FORM**  
**TO ACCOMPANY LEGISLATION**  
**(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reason(s) for Waiving City Code Bid Procedure:
- Purchase made from sole source.
  - Emergency breakdown creating an unplanned need.
  - Item to be purchased is of a perishable nature.
  - It is impossible to obtain bids to satisfy need with time required by formal bidding process.
  - Need to extend or increase an existing contract.
  - Non-price errors on either the bidder's or the City's part in the bid proposal.
  - A new law or regulation which requires immediate compliance.
  - Other: Unique nature of services provided.

Explanation:

Due to proprietary nature of the software, unique skills, abilities and teaching experience required for this software, the department is requesting the waiver of the bidding provisions of the Columbus City Codes to enter into a contract with The Active Network, LTD.

2. Was Informal Bid Procedure Used:  Yes  No Explain:

3. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved Wayne A. Roberts  
Director, Recreation and Parks Department

Date: June 13, 2006