

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other _____

2. Describe efforts to determine that the company was a sole source:
DNA National Quality Assurance Standards require that laboratories validate their entire DNA testing procedure. Any significant changes to the validated procedures must, in turn, be validated. Validation of the procedures used in the Division's laboratory took months and involved a significant expenditure of resources and funds. The Columbus Police Crime Laboratory previously validated and is currently utilizing the Qiagen DNA extraction platform which includes the EZ1 Advanced XL workstations. The decision to go with Qiagen was made because of Qiagen's expertise in the field of DNA extraction and isolation and its accepted use in forensic DNA analysis.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Qiagen is the only vendor that can provide the EZ1XL workstations to the Division's laboratory considering the protocols and procedures that have already been validated. The Investigator kits used by this laboratory have been designed to perform on the EZ1 workstations, and there are no other vendors who can provide the equipment or services to support this platform.

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4. Indicate how the price or fee structure was determined:
Negotiations between Crime Lab Supervisor and the vendor resulted with a written quotation.

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
