

**INFORMATION TO BE INCLUDED IN ALL  
LEGISLATION AUTHORIZING ENTERING INTO CONTRACTS**

**ORDINANCE NO. 0275-2006-2006**

**CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES  
FOR  
FREBIS/ELLSWORTH SEWER IMPROVEMENTS  
CIP PROJECT NO. 650634  
and  
LIVINGSTON AVENUE SEWER IMPROVEMENTS  
CIP PROJECT NO. 650635  
and  
FOREST STREET SEWER IMPROVEMENTS  
CIP PROJECT NO. 650636**

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**1. The names of all companies bidding or submitting an RFP or RFSQ**

- A. DLZ Ohio, Inc.
- B. R.D. Zande & Associates, Inc.
- C. Burgess & Niple
- D. Dynotec
- E. EMH&T
- F. H.R. Gray
- G. URS Corporation

**2. The location by City and State of all companies bidding or submitting an RFP or RFSQ**

- A. DLZ Ohio, Inc., Columbus, Ohio
- B. R.D. Zande & Associates, Inc., Columbus, Ohio
- C. Burgess & Niple, Columbus, Ohio
- D. Dynotec, Columbus, Ohio
- E. EMH&T, Columbus, Ohio
- F. H.R. Gray, Columbus, Ohio
- G. URS Corporation, Columbus, Ohio

**3. The status, Majority, MBE or FBE, of all companies bidding or submitting an RFP or RFSQ**

- A. DLZ Ohio, Inc.| Active/Asian/Male Status
- B. R.D. Zande & Associates, Inc.| Active/Regular Status
- C. Burgess & Niple| Active/Male/White Status
- D. Dynotec – Active/African American/Male Status
- E. EMH&T| Active/Male/White Status
- F. H.R. Gray| Active/Male/White Status
- G. URS Corporation| Active/Regular Status

**4. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract**

DLZ Ohio, Inc. will perform construction administration and inspection services for these projects. There is no phasing on these projects

Construction administration requires the consultant to be the City's representative to the contractor. These services generally consist of maintaining and communicating project information, conducting and recording project meetings, reporting on project progress, verifying the contractor's compliance with required schedules, verifying the contractor's payment requests, evaluating and negotiating proposed changes in the construction work, providing materials testing, coordinating quality control verification work, and other activities as required by the contract.

Inspection services generally include observing and verifying construction work, providing clarifications of the construction documents in the field, responding to contractor's inquiries, documenting needed changes to the construction work, providing evaluations and recommendations on the acceptability of the contractor's work, maintaining as-built drawings of the facility being constructed for record plan purposes, and other activities as required by the contract.

**5. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract, and a projected ending date**

This contract will provide construction administration and inspection services over the next three years. Due to the nature of the Ohio Water Development Authority's funding that the Division receives for many of its projects, the Division will be modifying these contracts as loans are received for projects that require services under said contract. These modifications will be numerous due to the staggered date by which projects are bid, and subsequent loan awards are made available to fund the construction services.

Projected beginning and ending dates for the construction work on the projects established within this original contract award are March 2006 with all work completed by the end of 2006, respectively. There is no phasing on these projects.

**6. An estimate of the full estimated cost of the contract including a separate estimate of any and all phases or proposed future contract modifications**

The contract from which this work is performed covers construction administration and inspection for DOSD projects from 2006-2008. Two firms, DLZ Ohio, Inc. and R.D. Zande & Associates, Inc., were selected; construction services work provided under these contracts will be divided equally between the two firms during the course of the contract.

Services on this project will be performed by DLZ Ohio, Inc.

650634 Contract Amount	\$64,276.51
650635 Contract Amount	\$168,936.60
650636 Contract Amount	\$83,891.71
TOTAL	\$317,104.82