

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other AmeriGas Propane currently provides propane fueling services for the Fleet Management Division and has installed various fueling infrastructure components, including storage racks, propane fuel tanks, etc. that would be impractical to remove and re-bid at this time, as doing so would result in a negative impact to current operations.

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2. Detailed explanation of reason (must be completed by division):

AmeriGas Propane currently provides propane fueling services for the Fleet Management Division and has installed various fueling infrastructure components, including storage racks, propane fuel tanks, etc. that would be impractical to remove and re-bid at this time, as doing so would result in a negative impact to current operations.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Received quote for vendor.

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5. If lowest bid was not accepted, explain criteria for award:

Lowest bid is accepted.

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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