

BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided.

Explanation: The law firm of Baker & Hostetler has been solicited to provide assistance in collective bargaining negotiations because of its experience representing the City of Columbus in previous negotiations. The competitive bid process would exacerbate an already protracted process and would not be in the best interest of the City of Columbus.

2. Was Informal Bid Procedure Used: Yes No Explain:
Prices were negotiated with the provider.

3. Informal Bid Received and Prices for Each:
NA

4. If Lowest Bid Was Not Accepted, Explain:

Approved: Chester C. Christie
Dir., Human Resources

Date: _____