

**SOLE SOURCE INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Verification of sole source:  
(Why no other individual or business entity is capable of supplying the needed item/service)

sole manufacturer/distributor

sole distributor authorized for this territory

patented product purchased for owner/developer

sole company offering this unique service

Patent number: 5901903

2. Describe any effort to bid for alternate item (service or product) that is not Provided by a sole source that would meet this need:

NOT APPLICABLE.

3. Describe efforts to determine/verify that the company is the sole source:  
Patent number: 5901903

Indicate how the price or fee structure was determined:

14,000 patented computerized mailer envelopes, includes shipping and delivery:  
\$6,600.00.