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## CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- ☒ Sole source manufacturer/distributor.
- ☐ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☒ Sole company offering this unique service.
- ☐ Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

No effort to bid for an alternate item. Perkin Elmer was awarded the original contract in 2008 through an RFP process, and it would not be cost-effective to replace the Laboratory Information Management System (LIMS) with an alternate item at this point. The LIMS product line was acquired from Perkin Elmer by Labworks, LLC in 2016.

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**3. Describe efforts to determine/verify that the company is the sole source:**

DoT asked for and received a letter from Labworks, LLC indicating that Labworks, LLC is the owner, manufacturer, and sole source provider of software maintenance and support services for the Laboratory Information Management System (LIMS).

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**4. Indicate how the price or fee structure was determined:**

The vendor Labworks, LLC provided a price quote for maintenance and support services that was accepted by the City of Columbus, Department of Technology.

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**Ordinance No.:** 0686-2025

**Approved By:** Authorized Approval on Corresponding Legislative File

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