
CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 or more calendar days.)
- An unanticipated breakdown created an unplanned, emergency need.
 - The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
 - Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
 - Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
 - A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
 - Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: **The Novation buying cooperative has competitively bid contracts available to us through the sponsorship of the Ohio State University. The City has determined that there is at least one contract (Pharmaceuticals) where substantial savings are possible if we purchase from the Novation contractor.**

2. Informal bid procedure used: Yes No Explain:

Novation competitively bids items. Working with the Fire Division, the Finance/Purchasing Office has identified a cost-saving buying opportunity. To determine the savings potential, the Finance/Purchasing Office Procurement Specialist and the Fire Support Services Deputy Chief compared current pricing available to the City on various existing agreements.

3. Informal bids received and prices for each:

These voluminous cost analysis sheets are available in the Finance/Purchasing Office

4. If lowest bid was not accepted, Explain:

n/a
