

CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other _____

2. Describe efforts to determine that the company was a sole source:

Best Equipment Company, Inc. is the sole local authorized distributor for OEM replacement parts for Labrie, Leach and Wittke equipment owned by the City of Columbus.

3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Only OEM parts are used for repairs of this equipment. No alternates are acceptable.

4. Indicate how the price or fee structure was determined:

Published price list.

ORDINANCE #: 3496-2024

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE: 12/12/2025
