

MEMORANDUM

TO: Paul Rakosky  
Director of Finance and Management

FROM: Greg J. Davies  
Director of Public Utilities

DATE: October 24, 2013

RE: BID RECOMMENDATION – Sanitaire Aeration Equipment  
BID PROPOSAL #SA005130

The Purchasing Office opened formal bids on October 17, 2013 for the purchase of Sanitaire Aeration Equipment for the Division of Sewerage and Drainage. Two (2) bids were received.

Environmental Dynamics International (EDI) submitted the lowest bid; however the bid is non-responsive to the bid specifications. The Purchasing Office verified with the company, that the bid was for an alternate manufacturer, which was not noted in their proposal as required in Section 3.1.3.1.

The second lowest bid was Ted Baker & Associates at \$29,340.00, and met our specifications.

Therefore, the Division of Sewerage and Drainage recommends an award go to Ted Baker & Associates as the lowest responsive, responsible, and best bidder to meet our specifications. This award is for Sanitaire Aeration Equipment to include Items 1 - 8. The total award will be for \$29,340.00.

Thank you for your cooperation in this matter. Should you have any questions please contact Jean Romine-Schillig at 645-5919

