
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because:

2. Informal bid procedure used: Yes No **Explain:** Formal Bids were originally received- SA002024 opened June 8, 2006, which contained an extension clause. That clause was exercised to extend the contract until November 30, 2010. A new bid SA003684 was prepared, advertised and opened on September 9, 2010. The only responsive bidder for group 3 of the bid has since withdrawn their bid due to their unwillingness to accept the terms and conditions contained in the bid. Specifications are being updated and a new bid for these items is being prepared. However it is necessary to extend the existing contract for a period of six months to insure the goods are available until the new contract can be put in place.

3. Informal bids received and prices for each:

Original bid SA002024, was awarded to the lowest and best bidder.

4. If lowest bid was not accepted, Explain:

Ordinance No.: 1603-2010

Approved By: Authorized Approval on Corresponding Legislative File
