

**Solicitation SA005105 Request For Proposals (RFP) for  
Professional Services for Air Compliance Assistance  
Department of Public Utilities**

**Information to be included in all Legislation authorizing  
Entering into Contracts:**

The names of all companies bidding, or submitting an RFP or RFSQ

RCP, Inc.  
Stone Environmental Engineering & Science, Inc.  
T & M Associates  
Total Compliance, LLC

The location by City and State of all companies bidding, or submitting an RFP or RFSQ

OHIO	Columbus, OH	T & M Associates
	Dublin, OH	RCP, Inc.
	Hilliard, OH	Total Compliance
	Westerville, OH	Stone Environmental

NO OTHER STATES    No Other Cities    No Other Offerors

The status, Majority, MBE or FBE, of all companies bidding, or submitting an RFP or RFSQ

None of the offerors showed up in an online search of EBOCO's web document, "MINORITY BUSINESS ENTERPRISE DIRECTORY MAY / JUNE 2013". The offerors are listed here with self-description quoted from their proposals, if any.

RCP, Inc. – "woman owned small business"  
Stone Environmental - "privately owned, small business corporation"  
T & M Associates  
Total Compliance, LLC

A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

DPU seeks the assistance of a qualified and experienced consultant to assist the Regulatory Compliance Section in managing the air compliance program on an as needed basis to include the following:

- Assisting in conducting due diligence reviews and preparing quarterly, semi-annual, and annual certification reports to Ohio EPA and USEPA as required under air permits or rules
- Obtaining laboratory support and preparing sampling reports and plans and keeping logs of specified air emission activities
- Preparing or keeping up to date air surveys for DPU facilities to identify air emission sources, evaluate source and facility-wide potentials to emit, and determine related permitting, monitoring, recordkeeping and reporting requirements, and applicability of such programs as PSD, NAAQS, and NESHAPs

- Preparing notifications or applications for permits by rule or permits to install / operate; applications for coverage under general permits; and preparing comments on draft or proposed air permits
  - Reviewing operations and conducting field studies of air emission sources to measure types and amounts of pollutants and making recommendations for operational and capital improvements
  - Conducting air dispersion / air toxic modeling as part of the permitting process where required and reviewing proposed changes in operations or equipment that may affect the model assumptions as part of the permit implementation process.
  - Assisting the department in discussions or negotiations with the regulatory agencies on such matters as emission unit and facility air permitting, use of the Ohio e-Business / Air Services system, and enforcement actions
  - Developing standard operating procedures and work instructions for specific chemical usage, emission sources, and facilities
  - Participating in business case evaluations under the DPU's Asset Management Program when necessary to analyze applicable air program requirements
  - Preparing and keeping up to date quality control/quality assurance plans and compliance assurance monitoring plans where required
  - Assisting in conducting stack tests or other source evaluations, reviewing data, and preparing reports
  - Assisting in conducting relative accuracy test audits and quarterly cylinder gas audits on CEMS units
- (Risk Management Planning and asbestos-related consultation services are currently being provided by others and this scope of services will have negligible involvement with those subjects.)

A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The Department envisions the above services to be provided over a three-year period on an as needed basis with modification at the beginning of each of Calendar Years 2015 and 2016 to fund work during that Calendar Year. Contract work in 2014 will start as soon as possible, pending legislation and Contract execution. Although the work will not be delivered in "phases", it will be managed on a CY-basis, and the Contract will end in December, 2016.

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

The Department envisions these services to be provided over a three-year period on an as needed basis. Based on current billing for this assistance under an existing contract, the Department has budgeted **\$250,000 for work on this Contract in 2014**. As needed, each task under this Contract will be scoped, scheduled, and budgeted prior to execution such that the year's billing will not exceed the annual overall budget. **Modification for similar annual budgets** will be sought for each of two subsequent years (2015 and 2016), and the **full estimated cost of the Contract is \$750,000**.