

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

---

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Contractor already on site for a separate project directly adjacent to area needing repair, most efficient route for high profile downtown park

---

2. Detailed explanation of reason (must be completed by division):

Contractor is going to be on site for another project directly adjacent to the area in need of repair. Allowing the two projects to happen at the same time will maximize efficiencies and limit downtime for the public.

---

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

---

4. Informal bids received and prices for each:

n/a

---

5. If lowest bid was not accepted, explain criteria for award:

n/a

---

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

---