**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM**
**TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF**
**COLUMBUS CITY CODES CHAPTER 329**
**(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. **In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)**

☐ An unanticipated breakdown created an unplanned, emergency need.

☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.

☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.

☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.

☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.

☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because:

**2. Informal bid procedure used:** ☐Yes ☒No **Explain:**

USDOT, as the grantor of the funding for the Smart City project, suggested the use of Proteon and has granted a sole source procurement waiver under the terms and conditions of the Smart City grant agreement. City Code Section 329.03 states "Nothing in this chapter shall prevent any city agency from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law". Smart Columbus is seeking approval under Columbus City Code Section 329.15 to waive the competitive bidding requirement for the selection of Proteon as the selection was made in accordance with the terms and conditions of the Smart City grant agreement.

**3. Informal bids received and prices for each:**

Not applicable

**4. If lowest bid was not accepted, Explain:**

Not applicable

**Ordinance No.:3026-2017**
**Approved By:  Authorized Approval on Corresponding Legislative File**