

MEMORANDUM

TO: Paul Rakosky
Director of Finance and Management

FROM: Greg J. Davies
Director of Public Utilities

DATE: October 30, 2015

RE: BID RECOMMENDATION – Gear Reducer
BID PROPOSAL #SA006054/BI006679

The Purchasing Office opened formal bids on October 22, 2015 for the purchase of Gear Reducers for the Division of Water. Five (5) bids were received.

After a review of the bids, the Division of Water recommends the award be made to Motion Industries, Inc., the lowest responsive and responsible and best bidder for Item One (1) for a total amount of \$33,876.00.

Thank you for your cooperation in this matter. Should you have any questions please contact Sue Burke at 645-7079.

