



CRIMINAL/TRAFFIC DIVISION

Model Number	Description	Qty	Price Per	Amount
J10307-02-fpl	<p>Folders must be white stock tinted powder blue Label will have six (6) numeric color coding Positions, and "15" year band colored to match the number five. Bar code on each label required. Start number 182250 End number 196999.</p> <p>Delivery Date: By Oct. 1, 2015</p>	14,750	.4458 each	\$ 6,575.55
J10307-02-fpl	<p>Folders must be white stock tinted powder blue. Label will have six (6) numeric color coding positions and "16" year band colored to match the number six. Bar code on each label required Start number 100000 End number 179999.</p> <p>Delivery Dates: By December 1, 2015 Quantity: 25,000 By March 2, 2016 Quantity: 30,000 By June 1, 2016 Quantity: 25,000</p> <p>Sequence: Traffic 10000-124999 Sequence: Traffic 125000-154999 Sequence: Traffic 155000-179999</p>	80,000	.4458 each	\$35,664.00
J10307-04-FPL	<p>Folders must be white stock tinted light gray. Label will have five (5) numeric color coding positions and "16" year band colored to match the number six. Bar code on each label required. Start number 00001 End number 31000.</p> <p>Delivery Dates: By December 1, 2015 Quantity – 10,000 By March 2, 2016 Quantity – 10,000 By June 1, 2016 Quantity – 11,000</p> <p>Sequence 00001-10000 Sequence 10001-20000 Sequence 20001-31000</p>	31,000	.4458 each	\$13,819.80
J10307-02	<p>Folders must be white stock tinted green. Label will have five (5) numeric color coding positions and "16" year band colored to match the number six. No bar code. Start number <u>70001</u> End number <u>74500</u>.</p> <p>Delivery Date: By December 1, 2015 Quantity – 4,500</p> <p>Sequence 70001-74500</p>	4,500	.4458 each	\$ 2,006.10
JT1106M-06B1P1T-GL	<p>Folders must be white stock tinted orange. Label will have five (5) numeric color coding positions and "16" year band colored to match the number six. Bar code on each label required. Start number 50001 End number 54000.</p> <p>Delivery Date: By December 1, 2015 Quantity- 4,000</p> <p>Sequence 50001-54000</p>	4,000	.3358 each	\$ 1,343.20



CRIMINAL/TRAFFIC DIVISION – labels

Model Number	Description	Qty	Price Per	Amount
4015YB	TAB MATCH YR 2015 500/RL	10 Boxes	\$4.50	\$ 45.00
4016YB	TAB MATCH YR 2016 500/RL	40 Boxes	\$4.50	\$ 180.00
6174	TAB MATCH NUMERIC 4 500/RL	4 Boxes	\$6.83	\$ 27.32
6178	TAB MATCH NUMERIC 8 500/RL	5 Boxes	\$6.83	\$ 34.15

Delivery Date: By October 1, 2015 All Criminal/Traffic Labels

Total for Criminal/Traffic Division: \$59,695.12



CIVIL DIVISION

<u>Model Number</u>	<u>Description</u>	<u>Qty</u>	<u>Price Per</u>	<u>Amount</u>
J10519-00-FPGL	Folders must be manila. Labels will have Five (5) numeric color coding positions and "15" year band colored to match the number five. No bar code. Start number 30001 End number 40000	10,000	.3458 each	\$ 3,458.00
	Delivery Dates: By October 1, 2015	Quantity - 10,000		Sequence 30001-40000
J10519-00-FPGL	Folders must be manila. Label will have five (5) numeric color coding positions and "16" year band colored to match the number six. No bar code. Start number 00001 End number 30000	30,000	.3458 each	\$10,374.00
	Delivery Dates: By December 1, 2015	Quantity -15,000		Sequence 00001-15000
	By March 2, 2016	Quantity -15,000		Sequence 15001-30000
J10307-02	Folders must be white stock tinted green. Label will have five (5) numeric color coding positions and "16" year band colored to match the number six. No bar code. Start number 60001 End number 60750	750	.4458 each	\$ 334.35
	Delivery Date: By December 1, 2015	Quantity - 750		Sequence 60001-60750

CIVIL DIVISION - labels

4015YB	TAB MATCH YR 2015 500/RL	10	4.50	\$ 45.00
4016YB	TAB MATCH YR 2016 500/RL	40	4.50	\$ 180.00
5154	ALPHA E DK GR 500/RL	40	6.68	\$ 267.20
5155	ALPHA F BL 500/RL	40	6.68	\$267.20
5157	ALPHA G PRPL 500RL	20	6.68	\$133.60
5159	ALPHA I PINK 500/RL	20	6.68	\$133.60
9520	Solid color RED labels 500/RL	20	6.53	\$130.60

Delivery Date: By October 1, 2015 All Civil Labels

Total for Civil Court Division: \$15,323.55

Summary of Quote Cost:

Criminal/Traffic Division:	\$59,695.12
Civil Division:	<u>\$15,323.55</u>
Total Municipal Court Clerk Cost:	\$75,018.67



Standard Specs for Custom End Tab File Folders:

Letter size, 12.25" x 9.5", side tab, file folders with a minimum caliper thickness of 11 pt. (10.5 pt. is not acceptable). Reinforced double ply side tab with a minimum 1.5" fold over and a 1" undercut. Top corners of the front and back panels must be rounded. File folders shall be scored with three (3) lines spaced 1/4" apart to allow for 3/4" expansion. Two (2) one inch (1") bonded fasteners factory applied, on alternating ends based on odd and even file numbers. One placed on inside center top front panel, and the other one placed on inside center top back panel. Alternating positions shall be; one placed on inside center bottom front panel, and the other one placed on inside center bottom back panel. Printing is required on front and back outside panels in black ink. For all of these folders, one (1) full strip wrap around, mylar or polypropylene overlay label must be attached to the file folder.

Strip labels must be lithographically printed to exacting specifications and colors must match the following Pantone or 4 color standards:

	Pantone	4 Color Process		Pantone	4 Color Process
0	1785C	Y6 R8	7	525C	R B8 K6
1	185C	Y8 R	8	5145C	K4 R4
2	157C	Y8 R6	9	1815C	Y R K6
3	158C	Y R8	red	185C	Y8 R
4	361C	Y B	2015	350C	Y R8 B (match the #5)
5	350C	Y R8 B	2016	2995C	B (match the #6)
6	2995C	B			

Packaging Requirements:

These file folders shall be packed numerically, in quality boxes that are clearly labeled which indicate the applicable numeric sequence and the color of file folders enclosed. The weight of each box shall not exceed 50 pounds.

Delivery Requirements:

Delivery of the file folders detailed below shall be to 375 South High Street, inside the basement hallway with delivery dates, quantities and numerical sequence as follows:

October 1, 2015

A – 14,750 (182250 – 196999) F – 10,000 (30001 – 40000) All Criminal and Civil Labels

December 1, 2015

B – 25,000 (100000 – 124999) C – 10,000 (00001 – 10000) D – 4,500 (70001 – 74500)
 E – 4,000 (50001 – 54000) G – 15,000 (00001 – 15000) H – 750 (60001 – 60750)

March 2, 2016

B – 30,000 (125000 – 154999) C – 10,000 (10001 – 20000) G – 15,000 (15001 – 30000)

June 1, 2016

B – 25,000 (155000 – 179999) C – 11,000 (20001 – 31000)



Important Notes:

Folders are to be released per specification of the bid. Dock to dock delivery. No charge for freight. All folders on this order must be invoiced at the time of initial release. Invoice to reflect exact amount. This quotation is valid for 90 days

Shipping & Delivery Instructions: Ship per specifications to 375 South High St. inside the basement hallway. See Specifications.

State Contract Pricing-#800023

Terms and Conditions

1. Payment Terms:

Net 30 days

2. Freight Terms:

Shipments are FOB Ship Point, unless otherwise indicated in quotation

FOB Ship Point: Title passes at point of shipment

FOB Destination: Title passes at destination

3. Remittance Address:

TAB Products / Jeter Systems / Ames
24923 Network Place

Chicago, IL 60673-1249

4. Credit Card Payments:

Payments made by Visa, Mastercard, American Express can be made by calling 1-800-882-1510

5. Damage in Transit:

Damage in transit must be reported to carrier and inspection requested within 15 days of delivery to your premises. Your cooperation will help us to promptly repair or replace damaged products and protect our mutual rights against the transportation company.

- a. Examine cartons carefully before accepting delivery.
- b. Note damage or shortage on freight bill or delivery receipts.
- c. Unpack merchandise promptly to detect concealed damage; save cartons for inspection.
- d. Notify TAB / Jeter immediately if any damage is noticed.

6. Returns: Returned shipments must be pre-approved by TAB / Jeter.

7. Over-Run & Under-Run Policy:

We attempt to ship exact quantities as ordered; however, we reserve the right to over-ship or under-ship a maximum of 5% on custom-manufactured or printed products.



Client Approval :

By executing below, the customer certifies that the terms and conditions set forth above are correct and reflect the mutual agreement between TAB and the customer. TAB is hereby duly authorized to provide product and / or services as outlined above to the customer.

Client Signature: _____ **Date:** ___/___/___

Client Printed Name: _____

Title: _____

Purchase Order Number, if Applicable: _____