

City of Columbus, Department Technology
McAfee Software Support
Detailed Specifications
AMENDED SPECIFICATION

1.0 SCOPE AND CLASSIFICATION

- 1.1 **Scope:** It is the intent of the City of Columbus, Department of Technology to obtain formal bids to establish a contract for the purchase of McAfee Software Support from qualified bidders.
- 1.2 **Classification:** The contract resulting from this bid proposal will provide for the purchase and delivery of McAfee software support. All Bidders must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of software and support services.
- 1.3 **Specification Questions:** Questions regarding this bid must be submitted on the Vendor Services portal by 5:00 PM Wednesday, May, 12, 2021. Responses will be posted on the RFQ on Vendor Services no later than Friday, May 14, 2021 11:00 am.
- 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at CITY OF COLUMBUS VENDOR SERVICES (powerappsportals.com) and view this bid number.

2.0 APPLICABLE PUBLICATIONS AND STANDARDS

- 2.1 N/A
https://www.youtube.com/channel/UCTIkkGNM7GHITzoqQVNJIA/videos?shelf_id=0&view=0&sort=dd
- 2.3 **Correspondences:** During the bidding and evaluation process, Bidders are strictly prohibited from communicating with any City employees or officers regarding this solicitation except through the method stated immediately above during the Question & Answer Period. Any communication from the bidder to the City after the Question & Answer period should be limited to only what is necessary. Necessary communication required by the City will be communicated clearly to Bidders. If any Bidder has a need to communicate with the City, the communication should be sent to: Suzanna Gussler at ITProcurement@columbus.gov. If a City employee attempts to communicate with a bidder contrary to this provision, the Bidder shall report said incident to the ITProcurement@columbus.gov. A violation of this section on the part of the Bidder will lead to disqualification.

3.0 REQUIREMENTS

3.1 General Information:

- 3.1.1 **Term:** The term of this agreement shall be from July 1, 2021 to June 30, 2022. This agreement is not subject to automatic renewal. However, upon mutual agreement, to include same pricing and terms and conditions as those set forth, the services may be continued for two additional one-year terms. Future renewals of this agreement shall require appropriation and authorization of funds

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by the Council of the City of Columbus solely in the event that the total annual expenditures under this contract exceed \$50,000.00. Otherwise, the appropriation and authorization of funds shall be processed through issuance of a Purchase Order certified by the City Auditor and approved by all parties having jurisdiction thereof.

- 3.1.2 **Pricing:** The bidder shall submit a firm, fixed unit price for annual software support for the McAfee items listed in Section 3.3.
- 3.1.3 **Quantity:** Part numbers and quantities for each item are as stated in Section 3.3.
- 3.2 **Bidder Requirements:** The City will use the requirements of this section to determine if each bidder meets the minimum standards to be considered a responsible bidder. References may be required as well as evidence of authorized deal/reseller partnership. Bidder should be prepared to provide said information upon request.
 - 3.2.1 **Experience Required:** Documentation shall include (at a minimum) information meeting the following criteria.
 - 3.2.1.1 **Software and Support Capabilities:** Upon request bidders must document, and submit their capability of providing the equipment and warranty service specified herein.
 - 3.2.1.2 **Manufacturer Relationship:** Upon request the bidder shall provide the history of their relationship with manufacturer(s) that will potentially be providing these types of equipment/parts and warranty service for the past five years, including but not limited to the following:
 - a) Length of the relationship
 - b) Level of the relationship
 - c) A brief history of the relationship
 - 3.2.2 **References:** Upon request the bidder shall have documented proven successful contracts from at least four customers that the bidder supports that are similar in scope, complexity, and cost to the requirements of this specification.
 - 3.2.2.1 **Contact Information Required:** Upon request the reference contact information shall include the customer name, customer e-mail address, street address, telephone number, fax number, contact name and software purchase date.
 - 3.2.2.2 **Software / Support Information:** A description of the equipment/parts provided and type of warranty service that was provided.
 - 3.2.3 **Subcontractor Information Required:** If subcontractor(s) are to be used, please list names, addresses, telephone numbers and a contact person for each subcontractor. All subcontracts must have valid contract compliance certification.
 - 3.2.3.1 **Subcontractor Contact:** Should the bidder use subcontractors, the City shall use the bidder as the primary contact point.

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3.3 **Product Requirement Specifications:** The bidder shall provide McAfee software support as follows:

MCAFEE PART #	DESCRIPTION	Term	QTY
ATD3000NBDI	INSTI STANDARD MFE ADV THREAT DEFENSE 3000 STD 1YRNBD 1U+	7/1/2021 – 6/30/2022	1
MV2ECE-DA-EI	MVISION Protect Plus - Upgrade	7/1/2021 – 6/30/2022	6946
CTPAJE-AA-II	MVISION Protect Plus - Upgrade	7/1/2021 – 6/30/2022	6946
MDCECE-AA-AI	McAfee Device Control for MV ePO Add On	7/1/2021 – 6/30/2022	8000
MV2ECE-AA-BI	MVISION Protect Plus	7/1/2021 – 6/30/2022	1054
CWAYFM-AB-II	ProtectPLUS Business Software Support	7/1/2021 – 6/30/2022	2

4.0 **Sampling, Inspection and Test Procedures**

N/A

5.0 **ORDERING, DELIVERY and INVOICING**

5.1 **Ordering Procedure:** A written purchase order will be established. The Purchase Order will have the delivery information and invoice information.

5.2 **Invoicing:** Each invoice shall show the City Purchase Order number, a brief description identifying the item, the unit price, and the total amount. The invoice amount must exactly match the purchase order amount in accordance with the bid proposal. All Invoices should be mailed to the following address to ensure proper payment:

DoT/Fiscal
 PO Box 2949
 Columbus, OH 43216

Invoices can also be submitted electronically to:
DoTInvoices@columbus.gov