

Hiland, Steve H.

From: Reagan, Kelly W.
Sent: Wednesday, September 11, 2013 9:43 AM
To: Seeds, Craig; King, John W.
Cc: Hiland, Steve H.; Warner, Connie G.; Buckley, Jerry M.; Bush, Dave J.; Erickson, Matt S.
Subject: RE: ordinance number 2140-2013 request for support

Certainly Craig,

Our preference would be to see a schedule for BT to be replaced, then we can always defer to a final judgment if some other unit fails first and use the same as "one for one" exchange, thereby meeting the EO policy.

Also keeping us in the loop is half the battle and we do appreciate your honesty – yes we can discuss a "reserve" unit, but we also need to review GPS stats on these mowers to determine usage on a per unit basis – also we want to continue to work with R & P to assist in every way possible to help the division complete its mission.

Tis better to under-promise and over-deliver as we realize the level of exposure and scrutiny your folks get with your parks mission.

Please let us know what we can do to help!

Thanks,

Kelly W Reagan
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From: Seeds, Craig
Sent: Wednesday, September 11, 2013 7:31 AM
To: Reagan, Kelly W.; King, John W.
Cc: Hiland, Steve H.; Warner, Connie G.; Buckley, Jerry M.
Subject: ordinance number 2140-2013 request for support

Hello Kelly and John,

We are requesting approval for ordinance number 2140-2013 for the purchase of the following:

Mowers --- 16 ft. Toro Tri-Plex (3 maybe 4 depending on estimated pricing at the time of bidding)
New trailers for the 16 foot mowers / We do not currently have trailers to haul those large mowers, but fully intend to trailer them more often when practical.

We will forward the specifications to Fleet for review and approval before sending the requisition through the bidding process. The approval email and specifications that Fleet approves will go into the notepad of the requisition. The mowers will replace the Jacobsen mowers we now have that we both have agreed to replace out to the Toro's because of less motors on those to go down. We are interested in replacing the current Jacobson's that have the most problems. Is it ok to leave the brass tags out of the legislation and trade in as we pick them up? I can give you three to four brass tags for Jacobson's, but as several of these are in pretty sketchy shape, it is a guessing game which one will go down next so we wanted a little flexibility on what BT's to trade in, though we will certainly trade in mowers for mower. However, would it possible to keep *one* of the brass tags we will be turning in *either* at Fleet Management or at our

facility to use as a loaner if one of our mowers is at Fleet for repair? That mower will only be used as a reserve unit. If you check this year's records on these you will find we had many of the large mowers down and often at the same time. The hardship on crews for keeping up with their mandatory fourteen day mowing cycle has been very tough, often having to have zones that have equipment up and running come over to zones that have down equipment to help them keep up.

When I started here, we were at twenty-eight days between mowing parks (other than the downtown and a few high profile regional parks). That standard to me was a slap in the face of our citizens and had to be changed no matter what. We have brought that cycle up to fourteen days, but as every home owner knows, fourteen days is not good enough. Right now, based on current staffing and equipment I believe we are at a threshold that I have mandated that we do not slip below (14 days), but with more reliable equipment, more staff and then new equipment for new crews (I have an expansion for two more small crews, that if approved will mean we will add more equipment for April of 2014 – we really need these to go through) we have a shot at getting that mowing cycle down to a more reasonable level. Seven to ten days is the next target for the mow cycle. Once a week for all parks, and twice for highest profile parks is the ultimate goal, but if we can get a park mowed every week consistently, we will have succeeded.

As an FYI, the other items on the legislation will be new to our warehouse.

- Pallet Jacks - \$3,000.00
- Loader Dock Plates - \$2,000.00
- Paper Folder - \$2,000.00 (used to fold brochures and flyers for mostly recreation programs)
- Mobile Ladders - \$2,000.00

It is not easy to put exactly what will be bought on legislation when you don't know how much your money will buy for certain. Bids can come back different than predicted sometimes, so there needs to be a little flexibility in the end. I just want you to know that we are being up front and have every intention of complying with turning in old BT's for new, unless something is identified as a new project. Please let my staff and I know if you have any questions. We appreciate your help and support always. Thanks again and let me know if you need anything else on this. Take care.

Craig