

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Brown & Caldwell Ohio, LLC	94-1446346 – 6/11/10	Dublin, Oh	majority
Woolpert Inc.	20-1391406 – 6/29/11	Dayton, Oh	majority
EMA Services, Inc.	41-1467091 – 5/27/11	St. Paul, Mn	majority
Crowe Horwath LLP	35-0921680 – 11/30/1	Columbus, Oh	majority
Sogeti USA LLC	13-4180354 – inactive	Columbus, Oh	?
Perficient, Inc.	74-2853258 – 5/27/11	Columbus, Oh	majority
CareWorks Technologies	31-1636465 – 12/26/10	Columbus, Oh	majority

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

Requests for Proposals (RFP's) were received on June 1, 2009.

3. **List the ranking and order of all bidders.**

- 1) Brown & Caldwell Ohio, LLC
- 2) Woolpert Inc.
- 3) EMA Services, Inc.
- 4) Crowe Horwath LLP
- 5) Sogeti USA LLC
- 6) Perficient, Inc.
- 7) CareWorks Technologies

4. **Complete address, contact name and phone number for the successful bidder only.**

Brown & Caldwell Ohio, LLC
4700 Lakehurst Court
Dublin, OH 43016
Jay Madigan, Senior Consultant
Cell: 614-403-7723
Tel: 614-410-3080
Fax: 614-410-3088

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

Phase 1:

The Brown and Caldwell Team will coordinate with other projects in each division, especially with the Department of Technology (DOT) and the on-going work of the Department of Public Utilities's (DPU's) Asset Management (AM) project. Our teaming partners CH2M Hill, Inc., Sophisticated Systems, Inc., and Dynotec, Inc. will assist in clarifying issues which will maximize the link between the critical business processes and over-arching and strategic goals for DOT and AM.

Throughout the contract, the Brown and Caldwell Team will work with DPU staff in workshop settings to set the direction of the Enterprise Application Integration (EAI), define key business processes and process improvements, key data and data flow, and review and comment on all draft documents. DPU comments, as resolved after discussion, will be incorporated in final documents.

Task 100 - Project Coordination and Management

The Brown and Caldwell Team will provide project coordination and management support to the DPU for the duration of this project. Brown and Caldwell will manage the coordination and oversight of the Brown and Caldwell Team and administration of the project, including project resources, quality, costs, deliverables and schedule, and coordinated communications between the Brown and Caldwell Team and DPU staff.

Task 200 - Evaluation of Existing Conditions and Business Processes

210. Current Process Flows and Report

The Brown and Caldwell Team will facilitate a series of workshops and work directly with DPU staff to understand current and develop future business processes related to the EAI solution. This task will start with one (1) two-hour Strategic Direction Workshop with the DPU management Team to discuss the high level business processes relevant to the EAI solution. The Strategic Direction Workshop will be used to set up the Business Process Workshop schedule and review and finalize the approach and deliverables for performing individual Business Process Workshops.

220. Software and Hardware Inventory Report

The Brown and Caldwell Team will conduct and author a report inventorying the current software and hardware and de-scribing how these systems are used. This report will include complete list of applications system identified in Request for Proposals and a hardware inventory of the systems on which the applications run, and their relationship at the network level. All supporting software and hardware will be identified and stored in the Software Requirements Specification. We will work closely with our subcontractors Dynotec and Sophisticated Systems in the delivery of this task.

230. Industry Standards and Best Practices Report

The Brown and Caldwell Team will gather all the relevant industry standards and conduct a best practices review. Our Team will facilitate a work-shop with the Strategy Team to determine the benchmarking objectives and to determine the relevancy of industry best practices to DPU. We will report on the best practices that relate to the utility industry for water, power, and wastewater utility management.

240. Gap Analysis Report

The Brown and Caldwell Team will perform a Gap Analysis based on meetings with DPU staff in three (3) three-hour facilitated workshops and one-on-one meetings/interviews, and use information from those, previous tasks in this project effort, and knowledge from the project Team's experience with DPU's Capacity, Management, Operations, and Maintenance (CMOM) and AM development efforts.

The Team will then provide a report with targeted suggestions regarding the EAI solution implementation and the interface with the Asset Management development. The report will identify gaps between the current system and DPU goals, organizational issues, and potential/recommended system improvements.

Task 300 - Prepare a Software Alternatives and Cost and Benefit Analysis

The purpose of this task is to look at possible software alternatives and conduct a cost and benefit analysis to determine the best approach to EAI and how the proposed business processes will be formed. The alternatives will include business intelligence systems, data warehouses, data marts, data mining tools, a distributed network EAI solution, and various combinations of each. The Brown and Caldwell Team will work with DPU to form a Business Case Evaluation (BCE) Team and facilitate three (3) three-hour BCE workshops to determine the best EAI solution for the DPU.

Task 400 – Recommendations Report

All recommendations will be presented in a Phase I Report. The report will include assessment of the potential organizational impacts and a prioritized list of improvement opportunities defining the benefits and identifying the various software needs. The requirements will be presented as a Software Requirements Specification Document. We will also provide a baseline study in the report and a business plan, based on the results of the Gap Analysis Report.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

Beginning date is approximately 2 weeks after establishment of the contract. The vendor estimates a 16 – week engagement for completion of Phase 1. Phase 2 timing is unknown at this time.

7. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

Phase 1 - \$348,000.00

Phase 2 – Unknown