

INTERDIVISIONAL MEMORANDUM

June 22, 2007

TO: Assistant Administrator Poteet
Division of Sewerage and Drainage

FROM: Mark Hedrick
Project Manager

RE: Bid Evaluation for FEM Project No. 1301.2
Refractory and Thermal Systems Maintenance Services for Sewerage and
Drainage Facilities
Bid Opening June 20, 2007

One bid was received and opened on June 20, 2007 for FEM Project No. 1301.2 Refractory and Thermal Systems Maintenance Services for Sewerage and Drainage Facilities. The bidder was the Adrian L. Wallick Company.

I have completed my review; I recommend the contract be awarded to the Adrian L. Wallick Company. The Adrian L. Wallick Company's bid appears to be responsive and responsible. All bid documents are complete and correct. Quoted dollar amounts are lower than expected. The Adrian L. Wallick Company had the previous similar contract. Their work was more than satisfactory.

If you would like to look at the original Bidding Documents or if you have any additional questions on this matter please advise me at 645-1682.

Att: As Stated

xc: Paul King, DOSD-R
Rob Van Evra, DOSD-R
File: 1301.2-32

(Summary of Bidding information follows)

The following four pages are a summary of the information submitted to the City in the Bidding Documents by the prospective Bidders.

1. The Bid Tabulation is as follows:

The Adrian L. Wallick Company

<u>Line Item</u>	<u>Total</u>
1. Bond & Insurance	\$10,500.00
2. Annual Inspection of Incinerator #1 at JPWWTP	\$1,720.00
3. Annual Inspection of Incinerator #2 at JPWWTP	\$1,720.00
4. Annual Inspection of Incinerator #3 at SWWTP	\$1,720.00
5. Annual Inspection of Incinerator #4 at SWWTP	\$1,720.00
6. Flue Removal and Replacement, Incinerator #2 at JPWWTP	<u>\$161,000.00</u>
SUBTOTAL	\$178,380.00
7. Contingency	\$16,788.00
8. Allowance for R & T S Maintenance Services for JPWWTP	\$250,000.00
9. Allowance for R & T S Maintenance Services for SWWTP	<u>\$250,000.00</u>
TOTAL	\$695,168.00
10. Year 2 percentage increase from Year 1	5%
11. Year 3 percentage increase from Year 1	10%
12. Year 4 percentage increase from Year 1	15%
12. Material Markup	30%
13. Rental equipment Markup	15%
14. Subcontractor Markup	10%

The Contract documents clearly stated that the percentage increases were from Year 1 prices.

2. Responsiveness of the Bidder.

1. Contract Compliance Number? Yes
314425505 001

The City's Performance Purchasing Program has a contract compliance number listed for a company named "Brehob Corporation".

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|--|--|
| 2. Proposal Guaranty submitted? | Yes
Bid Bond |
| 3. Indicate the Full names of all persons interested in the bid. | Yes: Corporation
President
& Secretary |
| 4. Proposal Signed and dated? | Yes |
| 5. Non-Collusion Affidavit signed and notarized? | Yes |
| 6. Corporation Proposal Affidavit filled out correctly? | Yes |

3. Qualifications and Resources of the Bidders.

- | | |
|---|------------|
| 1. References given?
Checked? | Yes
Yes |
| 2. Manpower and equipment listed? | Yes |
| 3. Balance sheet attached for last fiscal year? | No |
| 4. Has Contractor had a contract canceled or suspended in the last 5 years? | No |
| 5. Has Contractor ever been debarred from bidding? | No |
| 6. Has any of the firm's principals been convicted of any violations related to contract obligations? | No |
| 7. Project Manager listed for this contract with detailed experience or resume attached? | Yes |

4.Subcontracting Plan

- | | |
|---|-----|
| 1. Has the bidder declared any subcontractors? | Yes |
| 2. Prime Contractor Affidavit filled out correctly and notarized? | Yes |