

**BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION  
(LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
  - item to be purchased is of a perishable nature
  - need to extend an existing contract
  - there is not enough time to obtain formal bids to satisfy need
  - non-price error on either the bidder's or the City's part in the bid proposal
  - a new law or regulation requires immediate compliance
  - other – The Department of Public Safety / Division of Fire (CFD) is requesting a bid waiver on the purchase of Zoll Medical Corporation defibrillators for use in daily front line EMS responses; Zoll is offering special pricing that exceeds savings in their current State Term Pricing, thus resulting in the need of a bid waiver.
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2. Detailed explanation of reason (must be completed by division):

The Division of Fire (CFD) is in need of purchasing Zoll Medical Corporation defibrillators for use in daily front line EMS responses. Zoll Medical Corporation is offering special pricing that exceeds savings in their current State Term Pricing, thus resulting in the need of a bid waiver. This purchase includes the trade in of existing venerable equipment that is in need of replacement. The waiver of bidding would facilitate a more expedient delivery of this new equipment, replace existing venerable equipment that is nearing the end of its useful life cycle, and take advantage of special pricing that exceeds the savings offered by Zoll's current State Term Pricing.

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3. Informal procedure used:

- telephone quotations
  - written quotations
  - negotiations
  - formal bids
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4. Informal bids received and prices for each: See attached quote.

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5. If lowest bid was not accepted, explain criteria for award: N/A

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APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_  
(Authorized Signature)