

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Due to grant deliverables, services need to begin immediately to provide services for mothers and babies.

2. Detailed explanation of reason (must be completed by division):

The contractor's selected for the grant deliverables can start immediately and are fully trained and capable of serving the mothers and babies in Franklin County. These vendors have been written into this round of the Healthy Start grant which started in 2014. Currently, the Healthy Start grant is entering in the 4th year. These vendors have been vendors since 2014. The grant application required to form partnerships with vendors in the community who can perform the specific deliverables in this grant. The vendors in this ordinance piece have the capabilities to provide the services mentioned in the grant.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2806-2017

APPROVED BY: _____

DATE:
