

Information to be included in all Legislation **Renewing*** a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Hazen and Sawyer	13-2904652/3-14-2018	Columbus/OH	MAJ
AECOM	95-2661922/9-19-2018	Columbus/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

RFP's were opened on 11/18/2016

3. **List the ranking and order of all bidders.**

1. Hazen and Sawyer
2. AECOM

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Hazen and Sawyer
Attn: Kathleen Smith
150 E. Campus View Blvd.
Suite 133
Columbus, OH 43235
614-781-9655
ksmith@hazensawsawyer.com

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The Sewer Collection System Overall Engineering Consultant Services (OEC) agreement is necessary to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the work. This work is part of the City's continuing program to improve its sewer collection system and all related infrastructure, provide efficient, reliable, cost-effective operations, and enhance personnel safety. The OEC services are separated into several tasks, as follows:

- Task 1 – Planning Services
- Task 2 – Design Services
- Task 3 – Construction Related Services
- Task 4 – General and Additional Services
- Task 5 – Project Management

The City will request a task order from the consultant as necessary work is identified. The task order will include a detailed scope of work, direct and indirect costs, task schedule,

estimated hours, personal categories required with labor rates, and reimbursable expenses. After negotiation and upon acceptance by the city, the consultant shall commence with said work. The Engineer shall provide such professional engineering services as may be necessary to accomplish the work required to be performed and shall at the firm's cost, furnish all necessary competent personnel, equipment, and materials to perform the work.

The planning area: The Overall Engineering Consultant project provides a planning for capital improvement programs, and the municipal sewer collection system improvement projects of the City of Columbus.

6. An updated contract timeline to contract completion.

It is anticipated that a notice to proceed will be issued in March of 2017 with a start date of April 2017. The contract duration is five (5) years, ending in April 2022. The professional services shall be funded by incremental appropriation, through the use of approximate annual modification. This award is planned to provide the services listed above until the next planned modification in April 2018. It is anticipated that it will take 12 months to complete the assessment.

- a. The original agreement allowed for a total term of how many years? **5 year term.**
- b. Which year of the total term is this renewal for? **Year 2 of 5 year term.**
- c. The expiration date of this agreement is **April 2022.**

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The project provides many metrics on various environmental factors that are noted in the work to be performed. The information provided assists and guides the City in decision making on environmental issues. These decisions have a direct impact on the capital improvement program budget amounts and scheduling to address the environmental needs.

8. A description of any and all renewals to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Original Contract	\$ 299,894.49
Proposed Modification No.1 (2018 funding)*	\$ 300,000
Proposed Modification No.2 (2019 funding)*	\$ 300,000
Proposed Modification No.3 (2020 funding)*	\$ 300,000
Proposed Modification No.4 (2021 funding)*	\$ 300,000
<u>CURRENT PROPOSED TOTAL</u>	<u>\$1,499,894.49</u>

*: estimated funding

9. A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

This Engineering Agreement Modification is necessary to continue the work to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the work. This work is part of the City's continuing program to improve its sewer collection system and all related infrastructure, provide efficient, reliable, cost-effective operations, and enhance personnel safety. The OEC services are separated into several tasks, as follows:

- Task 1 – Planning Services
- Task 2 – Design Services
- Task 3 – Construction Related Services
- Task 4 – General and Additional Services
- Task 5 – Project Management

The City will request a task order from the consultant as necessary work is identified. The task order will include a detailed scope of work, direct and indirect costs, task schedule, estimated hours, personal categories required with labor rates, and reimbursable expenses. After negotiation and upon acceptance by the city, the consultant shall commence with said work. The Engineer shall provide such professional engineering services as may be necessary to accomplish the work required to be performed and shall at the firm's cost, furnish all necessary competent personnel, equipment, and materials to perform the work.

10. An explanation of why the work to be performed as part of the contract renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

According to the original agreement, the expected duration of this contract is five (5) years. Hazen and Sawyer shall continue the work on several tasks that have already started on 2017.

11. A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract	\$ 299,894.49
Proposed Renewal No.1 (2018 funding)*	\$ 299,884.39
Proposed Renewal No.2 (2019 funding)*	\$ 300,000
Proposed Renewal No.3 (2020 funding)*	\$ 300,000
Proposed Renewal No.4 (2021 funding)*	\$ 300,000
<u>CURRENT PROPOSED TOTAL</u>	<u>\$1,499,778.88</u>

12. An explanation of how the cost of the renewal was determined.

Per the original agreement, the yearly cost of this project shall not exceed \$300,000.

13. Subconsultant information

Brown and Caldwell	94-1446346/8-26-2017	MAJ
Stantec	11-2167170/9-10-2017	MAJ
Chester Engineers	20-2401674/5-18-2017	MBE
Coldwater Consulting	27-3377013/4-3-2017	FBE
CH2M	32-0100027/10-10-2018	MAJ
T&M	22-1806708/9-12-2018	MAJ
Dynotec	31-1319961/4-30-2017	MBE

***For engineering agreements:**

Information regarding subconsultants should be submitted on the Subcontractor Work Identification Form Located on the Fiscal Intranet site under “DPU Fiscal Forms” (see link): <http://dpuweb/DPUFiscal/tabid/148/Default.aspx>

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No. /Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.

*****Effective 2/1/2018, Section 329 of the Municipal Code differentiates between contract modifications and renewals. Modifications are unforeseen circumstances that require additional funding and time with the same vendor for the same project as the original contract. Renewals are planned contract modifications that are expected and detailed in the ordinance for the original contract.**