CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

☒ Sole source manufacturer/distributor.

☐ Sole distributor authorized for this territory.

☐ Patented product purchased for owner/developer.

☒ Sole company offering this unique service.

☐ Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Letter received from company indicating that Hansen is the owner, manufacturer, and sole source provider of software maintenance and professional service for Customer Suite products.

3. Describe efforts to determine/verify that the company is the sole source:

Researched company website to verify that software resellers are not used for customized version of software utilized by Public Utilities.

4. Indicate how the price or fee structure was determined:

Hansen submitted a price quote, in line with prior year costs.

Ordinance No.: 2016-2017
Approved By: Authorized Approval on Corresponding Legislative File