

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No. Exp. Date</u>	<u>City/State</u>	<u>Status</u>
OHM Advisors	38-1691323 - 2/18/18	Gahanna, OH	MAJ
Abbot Studios	31-1181520 - 6/11/16	Columbus, OH	MAJ
DLZ Ohio, Inc.	31-1268980 - 1/29/17	Columbus, OH	MBR
Kramer Engineers	31-1035777 - 8/12/16	Columbus, OH	MAJ
PRIME AE Group, Inc.	26-0546656 - 10/30/17	Columbus, OH	ASN
Rogers Krajnak Architects	31-1756400 - 7/31/16	Columbus, OH	MAJ
Star Consultants	31-1558857 - 2/24/17	Columbus, OH	ASN
Triad Architects	31-1745334 - 4/15/17	Columbus, OH	MAJ
XYZ Professional Services	04-3846618 - 9/23/16	Columbus, OH	MBE

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
Requests for Proposals (RFP's) were opened on August 1, 2014.

3. **List the ranking and order of all bidders.**

1. OHM Advisors
2. PRIME AE Group, Inc.
3. DLZ Ohio, Inc.
4. Abbot Studios
5. Triad Architects
6. Rogers Krajnak Architects, Inc.
7. Star Consultants
8. XYZ Professional Services, Inc.
9. Kramer Engineers

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

OHM Advisors (Orchard, Hiltz, & McCliment, Inc.)
580 N 4th Street, Suite 610
Columbus, Ohio 43215
Gary Sebach, AIA, (614) 418-0600, Gary.Sebach@ohm-advisors.com

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

This award will establish a "blanket" type of service contract to augment existing engineering personnel within the Water Supply Group, Division of Water on an as-authorized, as-needed basis for Architectural Services. The planning area would be considered "City-Wide" and therefore N/A.

Potential Tasks to be performed under this contract modification include:

1. 910 Dublin Road EFIS/Window Replacement (2016 Construction)
2. 910 Dublin Road Garage Roof (2016 or 2017 Construction)
3. Hap Cremean Water Plant Window Replacement
4. Dublin Road Water Plant Exterior Door and Window Replacement
5. O'Shaughnessy Dam Gatehouse Improvements
6. Distribution Maintenance Office Upgrades

6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The contract modification to be awarded for these services will be in the amount of \$300,000.00, funded for a minimum one year period (or until all funds are expended), with renewal options for one additional contract modification. All modifications will be legislated by the end of 2018. The one additional modification may be for a higher contract amount depending on the anticipated workload.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The agreements are for general architectural services. The economic impact is \$300,000.00 for professional services from the capital budget. This will allow the Division of Water to perform miscellaneous architectural tasks on an as-needed basis. Outreach and environmental impact is unknown since the exact type and location of work is unknown at this time.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

A summary of the original contract amount, proposed amount for this contract modification #1, and estimated amount for future contract modifications is provided below.

Cost summary:

Original Contract	\$250,000.00 (EL016766)
Contract Mod (#1) (this legislation)	\$300,000.00
Contract Mod (#2) (future)	<u>\$700,000.00</u>
CONTRACT TOTAL	\$1,250,000.00

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original professional services agreement established a "blanket" type of service agreement to augment existing engineering personnel within the Technical Support Section of the Division of Water on an as-authorized, as-needed basis. This modification will authorize the expenditure of \$300,000.00 of capital improvements funds for the estimated engineering needs of the Water Supply Group for a minimum one year period or until all funds are expended.

The professional services anticipated to be performed and funded by this pending Modification #1 are as follows:

1. 910 Dublin Road EFIS/Window Replacement (2016 Construction)
2. 910 Dublin Road Garage Roof (2016 or 2017 Construction)
3. Hap Cremean Water Plant Window Replacement

- 4. Dublin Road Water Plant Exterior Door and Window Replacement
- 5. O'Shaughnessy Dam Gatehouse Improvements

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This is a planned modification as indicated in the original authorizing legislation, Ordinance No. 2969-2014.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original professional services agreement was bid out and planned for a total of 3 annual agreements (1 original agreement and two modifications). This is the first contract modification; one additional contract modification is planned

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract	\$250,000.00 (EL016766)
Contract Mod (#1) (this legislation)	\$300,000.00
Contract Mod (#2) (future)	<u>\$700,000.00</u>
CONTRACT TOTAL	\$1,250,000.00

13. An explanation of how the cost of the modification was determined.

This cost was the budgeted amount in the 2016-2021 Capital Improvement Plan.