

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Due to grant deliverables, portable crib kits need to be purchased.

2. Detailed explanation of reason (must be completed by division):

Cribs for Kids, a not-for-profit agency, is the sole provider of the Graco Pack n Play portable cribs. It was determined through hands-on testing and a review of the Consumer Products Safety Commission reports, that the Graco Pack n Play is by far the safest and most reliable because their units contain all of the patented safety mechanisms that continue to make them the leader in the industry.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #: 1173-2016

APPROVED BY: \_\_\_\_\_

DATE:

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