

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment - AC Template (Expenditure Authorization)

| Ord Number |
|------------------|
| 3097-2024 |

| Type: ACDI, ACPO,ACPR | Purchase Requisition (PR)# |
|--------------------------|----------------------------------|
| ACPR | tbd |

| Line # of AC | Project ID | Procurement Category | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund |
|-----------------|------------|-------------------------|------|------|-----------|-----------|------|---------|
| 10 | N/A | Dump truck | 59 | 5911 | 06 | 66520 | 2266 | 000000 |

| Program | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount |
|---------|--------|--------|--------|-------------------|------------------|---------------|
| IN002 | N/A | N/A | N/A | N/A | 99 | \$ 207,248.34 |

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment

Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

| Ord Number |
|------------|
| 3097-2024 |

| Line # of AC | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 |
|--------------|------|------|-----------|-----------|------|---------|---------|--------|
| 1 | 59 | 5911 | 02 | 62065 | 2266 | 000000 | IN004 | N/A |

| Line # of AC | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 |
|--------------|------|------|-----------|-----------|------|---------|---------|--------|
| 1 | 59 | 5911 | 06 | 66520 | 2266 | 000000 | IN002 | N/A |

| Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|--------------|--------|------------|----------------|---------------|--------------|
| N/A | N/A | N/A | N/A | \$ 207,248.34 | N/A |
| Transfer OUT | | | | \$ 207,248.34 | |

| Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|-------------|--------|------------|----------------|---------------|--------------|
| N/A | N/A | N/A | N/A | \$ 207,248.34 | N/A |
| Transfer IN | | | | \$ 207,248.34 | |