

# Sean S. Fouts

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## EXPERIENCE

### **City of Columbus, Purchasing Office (Department of Finance and Management) —*Procurement Manager***

January 2011 - PRESENT

Lead procurement officer for the City of Columbus, supervising a staff of fourteen professionals who provide excellent customer service to all City Departments and Divisions

#### Highlighted Accomplishments

- Creation and implementation of the City's first electronic catalog, providing a unique tool to City users, saving time while eliminating rogue spend on over 450 contracts
- Introduction of Best Value Procurement, allowing the City to sign contracts with the best vendor, not only for the lowest price
- Integral member of the City's disparity study team, working closely with the Diversity and Inclusion Officer to position the City to increase diverse spending
- Member of the leadership team implementing the City's ERP system, Dynamics AX and its upgrade, Dynamics 365.
- Former co-chair of Intergovernmental Cooperative Purchasing Committee of Central Ohio Organization of Public Purchasers

### **City of Columbus, Department of Finance and Management —*Fiscal Manager***

May 2007 -January 2011

Supervision of eight fiscal employees within the Divisions of Facilities Management and Fleet Management. Oversaw planning and budget development that totaled approximately \$60 million for the operating budget, and annual capital budget submissions of approximately \$40 million. Ensured fiscal procedures were followed; and worked collaboratively with procurement and auditing staff to assist the operational function of all divisions within the Finance and Management Department. Ability to communicate effectively with various stakeholders, including managers of all levels and employees within the operational units.

### **City of Columbus, Finance and Management Department/Public Service Department —*Management Analyst II***

October 2003 - May 2007

Responsible for fiscal operations of the Facilities Management Division. Prepared annual operating budgets of approximately \$12 million and capital budgets of approximately \$6 million. This included coordinating extensively with the Division Administrator, creating five-year plans, preparing quarterly fiscal reports, drafting legislation, approving all day-to-

## SKILLS

Budget planning

Communication throughout all levels of the organization

Procurement leadership and innovation

ERP implementation

Consultation with operational leaders to ensure proper solutions

day purchases, and directly supervising fiscal staff.

## EDUCATION

**University of Akron** — *Master's of Public Administration and Juris Doctorate*

2000

**University of Dayton** — *Bachelor of Arts - Political Science and History*

1997

## VOLUNTEER EXPERIENCES

**University Site Visits NASSPA** —

Served as member of master's degree accreditation site visit team for Network of Schools of Public Policy, Affairs, and Administration. - Cleveland State University, Governors State University, and University of Montana.