

Dear Valued Client,

In our efforts to continually enhance our offerings in the most effective manner, Schneider Electric is concentrating all of its Project Delivery and Process Automation expertise in one legal entity within the United States, **Schneider Electric Systems USA, Inc.** As such the project delivery team you have been engaged with from Telvent Canada and Telvent USA, other Schneider Electric Companies, will begin executing our contracts as Schneider Electric Systems USA, Inc. effective April 1, 2017.

What does this mean for you?

Effective April 1, 2017, all contracting, order acknowledgements, invoices received, and correspondence previously with Telvent USA, LLC will now be with Schneider Electric Systems USA, Inc.

How am I affected?

Effective from 1 April 2017, all new business for Schneider Electric automation solutions, in the Water, Wastewater domain previously placed with Telvent USA, LLC, will be transacting through **Schneider Electric Systems USA, Inc.**

If you have existing contracts with the impacted business, you will have been contacted separately in an initiative to novate existing contracts from Telvent USA, LLC to Schneider Electric Systems USA, Inc.

What actions do I need to take?

1. Effective **1 April, 2017** all new purchase orders that were previously issued to Telvent USA, LLC for Water, Waste Water applications, upgrades, and services should now be made out to **Schneider Electric Systems USA, Inc.** at the following address:

Mail:

Schneider Electric Systems USA, Inc.
C/O Order Management
10900 Equity Dr,
Houston TX 77041

Email: processautomation.us@Schneider-Electric.com

Tel : 508-543-8750

Fax: 949-639-1508

2. Effective **1 April, 2017** for payments related to **Schneider Electric Systems USA, Inc.** and purchase orders (POs) a new remittance address and payment information is required. Details are enclosed. Current invoices payable to Telvent USA, LLC should be paid to Telvent USA, LLC within the stated credit terms.
3. If you are exempt from sales tax, please forward a new exemption certificate with the Schneider Electric Systems USA Inc. name to: isi.credit.tax@schneider-electric.com

Please take advantage of the "Frequently Asked Questions" that are attached to this letter if you require further information. If you have any questions about this letter, please do not hesitate to contact the undersigned.

Yours sincerely,



Paul McNally

Director, WWW Software Solutions

Schneider Electric Process Automation

Frequently Asked Questions

Order Placement & Management

How can I place my order now?

You can place your orders **by mail, email or fax**

Mail:

Schneider Electric Systems USA, Inc. or C/O Order Management
10900 Equity Drive
Houston TX 77041

Email : processautomation.us@Schneider-Electric.com

Fax: 949-639-1508

I need to follow up on an order or expedite delivery?

For purchase orders sent to *Schneider Electric Systems USA, Inc.* please use the contact details listed above.

I placed an order and would like to change/amend/follow up?

For purchase orders sent to *Schneider Electric Systems USA, Inc.* please use the contact details listed above.

Will my credit terms change?

Your current credit terms will remain in place until the next review period.

Will I be required to adhere to different Terms & Conditions as part of my contractual arrangements with Schneider Electric Systems Canada Inc?

Terms and Conditions will remain in force until further notice.

Sales Support, Pricing Inquiries and Quotes

I need a price quote. Where can I get help to select the right part numbers and define pricing?

The process related to quotations and pricing will not be impacted by the legal entity changes. Please contact your Schneider Electric Sales representative and he/she will provide you with a quotation or proposal as per your request.

Accounting & Payments

Will my payment terms change?

Your payment credit terms will remain in place until the next review period.

Why do we need to change payment information?

Schneider Electric has consolidated all their United States Process Automation business into one legal entity named Schneider Electric Systems USA, Inc. This means that orders are now being processed through a new ERP system and legal entity which has different payment information.

When should I start using the new lockbox for payments?

The new lockbox should be used for payments relating to the first PO (and all POs thereafter) that is presented in the new legal entity name.

I have a problem with a recent invoice. Who should I contact to resolve the dispute?

Correspondence information is provided on your invoice; please contact the relevant team in order to discuss the dispute.

How will my current ongoing project or order be affected? Will I need to change the legal name on my open PO? Will my change orders for an ongoing project need to reflect the old or new name?

All ongoing contracts will be novated to the new entity, Schneider Electric Systems USA, Inc. Any ongoing business, change orders etc, will now need to reflect the new name.

Company Name	Schneider Electric Systems USA, Inc.
Phone	508-543-8750
Fax	949-639-1508
Corporate HQ (location on W9)	38 Neponset Ave, Foxboro, MA 02035-2037
Mgmt HQ/ Purchase Order site	10900 Equity Drive, Houston TX 77041
Order Management	Processautomation.us@schneider-electric.com Fax: 949-639-1508
Remittance Address	14526 Collections Center Drive, Chicago, IL 60693
	(*use this address if system only allows one location)
	(further details/banking- see Remittance doc below)
Form of Business	C Corporation, not minority or woman owned
Date of Incorporation	1914
State of Incorporation	Massachusetts
Type of Company	Public
Number of years operating under current company name?	1 (2017)
SIC Code (s)	3823 and 3815
NAICS Code for 3823:	334513
DUNS #	001013994
Federal Tax ID:	04-1339430
Company Website	www.schneider-electric.com
Ariba Account ID	AN01001080792
Default Payment Terms	Net 30 Days

Remittance Information**Check mailing address:**

Schneider Electric Systems USA, Inc.
14526 Collections Center Drive
Chicago, IL 60693

****ACH, EDI Information:**

ABA 111000012
ACCOUNT 4426314169

Wire Remittance address:

Bank of America
100 West 33rd Street
New York, NY 10001
ABA 026009593 SWIFT BOFAUS3N
ACCOUNT 4426314169

Tax ID Number: 04-1339430

Feel free to contact the below with any questions:
remitadvice.finance@schneider-electric.com

Name: Norman Simpson
Phone: 713-397-3043
Email: norman.simpson@schneider-electric.com

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SCHNEIDER ELECTRIC SYSTEMS USA, INC.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 5 Exemption from FATCA reporting code (if any) E <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) 38 NEPONSET AVENUE	Requester's name and address (optional)
	6 City, state, and ZIP code FOXBORO, MA 02035	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.


Social security number									
			-						
or									
Employer identification number									
0	4	-	1	3	3	9	4	3	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ 	Date ▶ December 8, 2016
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.