# CITY OF COLUMBUS
## SOLE SOURCE INFORMATION FORM

### TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
### (PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source:
   (Why no other individual or business is capable of supplying the needed item)

   ☐    sole manufacturer/distributor

   ☒    sole company offering this unique service (manufacturer's warranty/product support)

   ☐    other   _____

2. Describe efforts to determine that the company was a sole source:

   The contract for license and support of two mainframes, mainly utilized to support the City's payroll system and the Police Leads system, is due to expire on June 30, 2006. A five-year renewal of the current contract (i.e., for support of the current hardware) would have cost the city $1,248,259.00 in operating funds. Finding this too costly, the Department of Technology sought alternative solutions to cut these costs yet ensure the support of the current applications. After examining multiple options, it was found that by purchasing new hardware, a cost savings of $480,000 over the original estimate could be generated. The Department of Technology seeks to purchase this new system from Unisys, who currently provides service and support the existing mainframes. Unisys has a unique system that is manufactured solely by Unisys Corporation and is a proprietary system. The substantial cost savings that are realized from this purchase makes it in the best interest of the City to purchase this system from Unisys Corporation.

3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

   After examining multiple options, it was found that by purchasing new hardware, a cost savings of $480,000 over the original estimate could be generated. Also, it would be manifestly impractical, costly and timely to completely change operating platforms for the entire Payroll system and the Police Leads system.

4. Indicate how the price or fee structure was determined:
   By purchasing the new system there would be a substantial cost savings realized because Unisys would be able to easily convert the current data in a timely fashion, without reprogramming any data.

APPROVED                                DATE:

BY:         _____      _____

               (Procurement Manager)