

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other See Number 2 Below.

2. Detailed explanation of reason (must be completed by division):

The bid procedure in Section 329.09 was followed; however, a legal dispute arose concerning the proper application of the local bidder credit in this section. Waiver of the requirements of this section will avoid the potential delay or interruption of this project, and is necessary to ensure that the City does not needlessly pay an additional \$58,623.02 on this contract.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

Lowest bid was accepted.

ORDINANCE #:

APPROVED BY:

DATE:

Authorized Approval on Corresponding Legislative File
