
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The initial contract is needed prior to the start of grant monitoring, which occurs in December of each fiscal year. The HRSA EHE Grant has not formally monitored subrecipients in the past and will implement this new process as advised by funders. A system is needed to monitor/track grant activities to review compliance of Federal Standards. As a result of the timeline in which the monitoring platform is needed, does not allow this to be able to go out to bid.

2. Informal bid procedure used: ☐ Yes ☒ No Explain: _____

3. Informal bids received and prices for each: _____

4. If lowest bid was not accepted, Explain: _____

Ordinance No.: 2316-2025

Approved By: Authorized Approval on Corresponding Legislative File
