

**State Term Contract
Permission Request**

Date: _____ State Contract No/URL: Contract Type: **Over \$50,000 X** Under \$50,000 _____
Requesting Agency: Contact Name: Email:

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.

(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

This is a enterprise contract used by all City agencies. The Mayor's Office is the business owner of service / DoT is the service owner. Master Cloud Agreement has been approved and used for licensing and support since beginning of enterprise contract in 2017.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

Granicus developer and sole provider of the GovDelivery/Communication Cloud product.

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? _____ Sean S. Fouts 07/10/23 _____

