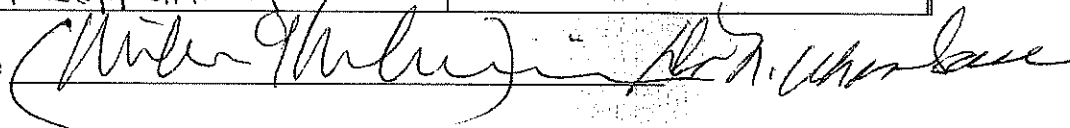


AREA COMMISSION APPOINTMENT FORM

The Department of Neighborhoods maintains the database for the Area Commission members in the City of Columbus. The information on this form is used to process the Mayor's appointment and ensure timely and accurate distribution of meeting notices, training opportunities, and other City activities. **Please complete all sections of the form with information about your recently elected/appointed commissioner within seven (7) days of the election/appointment. After completing and signing this form, please return it, along with the appointees resume and/or biography to your Neighborhood Liaison via email. Please contact your Neighborhood Liaison with any questions or comments.**

Please Type

Area Commission Name	Insert AC Name Area Commission	
Please check appropriate box	New appointment <input type="checkbox"/> Reappointment <input checked="" type="checkbox"/>	Are there changes to this information? Yes <input type="checkbox"/> No <input type="checkbox"/>
First Name	Michael	
Last Name	Kehlmeier	
Title (i.e. officer / commissioner)		
Address	66 King Ave	
City	Columbus	
State	Ohio	
Zip Code	43201	
Home Telephone	614-352-7875	
Work Telephone		
Email Address	kehlme66@gmail.com	
District/Designation	District 4	
Term Start Date	1/15/20	
Term Expiration	1/18/23	
Seat Succession	Reappointed	

Area Commission Chair Signature 

*****ALL SECTIONS OF THIS FORM MUST BE COMPLETED*****

MICHAEL C. KEHLMEIER

Columbus, Ohio 43201 | 614-352-7875 | kehlme66@gmail.com | linkedin.com/in/michael-kehlmeier

FINAL ART SPECIALIST

Creative, practical and highly detail-oriented graphic design professional. Experienced in all aspects of design, art direction, production, digital/online and final art. Strong supervisory and project management experience. Software skills include:

Adobe Creative Suite (InDesign, Photoshop, Illustrator, Acrobat Professional, Bridge)

Microsoft Office Suite (Excel, Word, PowerPoint)

Google Drive Suite (Docs, Sheets, Forms, Photos)

EXPERIENCE

SYNEOS CREATIVE STUDIO

Final Art Specialist/Senior Graphic Designer

2003 – 2018

Oversaw the final art process for both digital and print projects to ensure high-end, multi-million dollar advertising campaigns for global pharmaceutical companies produced as intended.

- Built at least 10 to 20 final printer files every week for tactics such as packaging, brochures, direct mail, billboards, convention panels, bus wraps, forms, marketing materials and other items.
- Collaborated with creative, account service and production teams to design innovative, on-brand marketing materials for both large and small pharmaceutical companies.
- Maintained brand identity for multiple products with ever-evolving marketing campaigns produced from 10 different offices throughout the United States and Mexico while ensuring all materials met strict FDA guidelines.
- Trained new employees in file construction policies, software techniques and server structure.
- Maintained art libraries and tracked copyright information on server on more than 1,000 images from different clients.
- Created archiving system for thousands of art and layout files providing efficient usage of the server and organization of files archived.
- Performed about 10 quality control checks of web pages and inspected about 5 e-mail and interactive files weekly before releasing to development teams.
- Exceeded expectations in reviews year after year.

ADDITIONAL RELEVANT EXPERIENCE

DISPATCH PRINTING COMPANY

Art Department Supervisor

Supervised 40 to 50 employees and ensured 25 to 30 publications printed correctly.

- Met 25 weekly advertising deadlines.
- Created workflow and assigned tasks.
- Administered and tracked quality control; wrote reviews.
- Authored department handbooks and guidelines.
- Liaison to editorial and ad-sales departments.

SUBURBAN NEWS PUBLICATIONS

Night Production Supervisor

Supervised more than 30 designers.

- Met 20 to 25 weekly deadlines.
- Created 30 ads and 30 editorial pages every week.
- Reviewed and approved page negatives prior to printing.
- Scanned photographs and art.
- Trained new employees.

EDUCATION

Bachelor's of Arts, The Ohio State University School of Journalism

AWARDS

Participated in projects that have earned multiple awards, including Clio's, Med Ad News' Manny awards, American Advertising ADDY awards, MM&M awards and RX Club awards.

VOLUNTEER EXPERIENCE

The Vanderelli Room – Chairperson of art auction benefiting this art gallery in the Franklinton Arts District, Columbus, Ohio.