

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The existing roof at Fire Station No. 2 is in a state of disrepair. The Office of Construction Management was requested to waive competitive formal bidding but seek written bids to facilitate the process of replacing the roof. There was insufficient time formally advertise a roof replacement project of this size and have the replacement occur during good weather.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

General Maintenance and Engineering Co.	\$ 232,193.00
VEC Systems, Inc.	\$ 257,550.00
Smith Roofing Ltd.	\$ 280,000.00

5. If lowest bid was not accepted, explain criteria for award:

Not applicable

ORDINANCE #: 1122-2007

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

June 29, 2007
