

Construction Contract Evaluation Spreadsheets per Columbus City Code Section 329

TAB I: Assessing Responsiveness

version: January 12, 2015

PROJECT:	Indianola Ave. Facility Floor Drain & Meter Lift for Test Bench	Bid Date:	January
Department/Division:	Public Utilities/Water	Initial Apparent Low Bidder:	Righter Co.
Section:	Distribution	Initial Apparent Low Bid :	\$

Bids from Apparent lowest to highest:		Apparent Low	2nd	3rd	4th	5th
CIP No.	690026-100009	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Evan DiSanto, P.E.	Righter Co.	McDaniel's			
Engineer's Estimate:	\$ 71,500.00	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 124,800.00	\$ 126,500.00			
		1.36%	-100.00%			

PART IA: Responsiveness Criteria, General Provisions (329.20)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for r				
a	The bidder is pre-qualified responsible or prequalified provisionally responsible at time of bid due date. (329.20)(c)	YES	YES			
d	The bid contains the full name of every person or company interested in the same and such other relevant information as the city agency deems appropriate. (329.20)(g) FORM B1	YES	YES			
b	The bidder submitted , with bid, an affidavit stating: (1) That as of the date of bid submission, there have been no changes in the information disclosed in its application for responsibility prequalification; or (2) That changes in the information disclosed in the bidder's application for responsibility prequalification have been reported to director of finance and management or designee and that the bidder is still prequalified responsible or provisionally responsible. (329.20)(d) FORM B10	YES	YES			
c	There is no evidence of collusion among the bidders. (329.20)(e)	YES	YES			
	BID IS:	RESPONSIVE	RESPONSIVE			

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Engineer's Estimate:	\$ 71,500.00	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 124,800.00	\$ 126,500.00			
PART IB: Responsiveness Criteria, Subcontractors (329.20)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for r				
a	The bidder provided a list of subcontractors with bid or indicated there were not any subcontracting opportunities. (329.20)(h)(1) FORM B6	YES	YES			
b	If licensed trade subcontractors are listed, Bidder indicated which subcontractors are licensed construction trade subcontractors. (329.20)(h)(2) FORM B6 (If no licensed trade subcontractors are listed, enter "NA")	YES	YES			
c	If licensed trade subcontractors are listed, the bidder proposed pre-qualified responsible or provisionally responsible licensed trade subcontractors. (329.20)(h) (If no licensed trade subcontractors are listed, enter "NA")	YES	YES			
d	Bidder did not bid more than one subcontractor for each portion of work to be subcontracted. (329.20)(h)(5) FORM B6	YES	YES			
e	Bidder stated, via affidavit , that its proposed licensed construction trade subcontractors are pre-qualified responsible or provisionally responsible. (329.20)(h)(3) Form B10 (If no licensed trade subcontractors are listed, enter "NA")	YES	YES			
f	Bidder did not bid subcontractors who were currently suspended or debarred by the city. (329.20)(h)(4) (see links on Tab 5)	YES	YES			
	BID IS:	RESPONSIVE	RESPONSIVE			

PART IC: Responsiveness Criteria, Bid Specific (329.23)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for r				
a	Bidder did not submit more than one bid for same work. (See referenced code section for full text.) (329.23)(f)(1)(a)	YES	YES			
b	Bidder acknowledged addenda. (329.23)(f)(1)(e) BID SIGNATURE PAGE, page 2	YES	YES			

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Department/Division:	Public Utilities/Water	Initial Apparent Low Bidder:	Righter
Section:	Distribution	Initial Apparent Low Bid :	\$

Bids from Apparent lowest to highest:		Apparent Low	2nd	3rd	4th	5th
CIP No.	690026-100009	COMPANY NAME	Righter Co.	McDaniel's		
Project Manager:	Evan DiSanto, P.E.	COMPANY NAME				
Engineer's Estimate:	\$ 71,500.00	Initial Bid Amount	\$ 124,800.00	Initial Bid Amount	\$ 126,500.00	Initial Bid Amount
c	Bidder complied with technical pre-qualification requirements/specification requirements where applicable. (329.23)(f)(1)(c)	NA	NA			
d	The bid contains no conditions or qualifications not provided in the invitation for bid. (329.23)(f)(1)(d)	YES	YES			
e	Bidder added no provisions reserving right to accept or reject award. (329.23)(f)(1)(f)	YES	YES			
f	Bidder submitted a bid guarantee. (329.23)(f)(1)(i) FORM B2, FORM B3	YES	YES			
g	Bidder did not submit an irregular bid guarantee. (329.23)(f)(1)(i) FORM B2, FORM B3	YES	YES			
h	Bid prices are materially balanced. (329.23)(f)(1)(b) FORM B4	NA	NA			
i	Bid contains no irregularities or deviations from the bid that affect bid amount. (329.23)(f)(1)(j) and (329.23)(f)(1)(e)	YES	YES			
j	Bidder submitted a unit price for each contract item listed, if required. (329.23)(f)(1)(g) FORM B4 (If a unit price is not an option, enter "NA")	YES	YES			
k	Bidder submitted a lump sum price if required. (329.23)(f)(1)(h) FORM B4 (If lump sum is not an option, enter "NA")	YES	YES			
l	Bidder has complied with section 329.20(h) regarding subcontractors. (329.23)(f)(1)(k) FORM B6	YES	YES			
m	Bid does not contain alterations, omissions, errors, such that it does respond to the bid documents. (329.23)(f)(1)(j)	YES	YES			
n	Bid responds to bid documents in all material respects. (329.23)(f)(1)(e)	YES	YES			
o	Bid is complete. (329.23)(f)(1)(e)	YES	YES			
BID IS:		RESPONSIVE	RESPONSIVE			

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Department/Division:	Public Utilities/Water	Initial Apparent Low Bidder:	Righter Co.
Section:	Distribution	Initial Apparent Low Bid :	\$

Bids from Apparent lowest to highest:		Apparent Low	2nd	3rd	4th	5th
CIP No.	690026-100009	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Evan DiSanto, P.E.	Righter Co.	McDaniel's			
Engineer's Estimate:	\$ 71,500.00	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 124,800.00	\$ 126,500.00			

PART ID: Responsiveness Criteria, Other		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yesses" needed for resp)				
a	The prime contractor is not currently debarred from doing business with the city by one or more fo the following: the city, state, or federal government. (see links on Tab 5)	YES	YES			
	BID IS:	RESPONSIVE	RESPONSIVE			

PART IE: Responsiveness Criteria, Contract Compliance		A "no" answer in Part IE will not necessarily render a bid non-responsive. Bidder must have a valid contract con contract execution.				
a	The "Evaluated Low Bidder" has an active contract compliance number at the time of bid.	YES	YES			

Bid Responsivness, Waiver Considerations:	Bid Responsive, Continue to Part II	Bid Responsive, Continue to Part II	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office
Proceed to Part II?	YES	YES			

LOWEST RESPONSIVE BID, TAB I	\$ 124,800.00	← Manually Enter Amount
LOWEST RESPONSIVE BIDDER, TAB I	Righter Co.	← Manually Enter Information

28, 2015

er Co.
124,800.00

6th
COMPANY NAME
Initial Bid Amount

responsive bid)

28, 2015

er Co.
124,800.00

6th
COMPANY NAME
Initial Bid Amount

onsive bid)

pliance no. prior to

Waiver Legislation
Required to Contract;
Contact Fiscal Office

TAB II: Assessing Responsibility

PROJECT:	Indianola Ave. Facility Floor Drain & Meter Lift for Test Bench	Bid Date:	January 28, 2015				
Department/Division:	Public Utilities/Water	Responsive Low Bidder (from Tab I):				Righter Co.	
Section:	Distribution	Responsive Low Bid (from Tab I):				\$	124,800.00
CIP No.	690026-100009	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Evan DiSanto, P.E.	Righter Co.	McDaniel's	NA	NA	NA	NA
Engineer's Estimate:	\$ 71,500.00	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 124,800.00	\$ 126,500.00	0	0	0	0

PART IIA: 329.23 (2) Responsibility Criteria		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (1 point for each "yes", 0 for "no")					
a	The bidder has demonstrated to the city's satisfaction an adequate and appropriate BONDING CAPACITY for the project. FORM B2, FORM B3	YES	YES				
b	Based on bid amount (as compared to other bids) no further documentation needed (i.e., bid statistically comparable to others). FORM B4, SPECIFICATIONS	YES	YES				
c	The bidder has actively engaged in the construction industry. FORM B7,	YES	YES				
d	The bidder has experience in the area of construction service for which the bid has been submitted. FORM B7	YES	YES				
e	The bidder has demonstrated to the city's satisfaction adequate and appropriate SPECIALIZED EQUIPMENT for the project. FORM B7, SPECIFICATIONS	YES	YES				
f	The bidder has demonstrated to the city's satisfaction adequate and appropriate HUMAN RESOURCES for the project. FORM B7, SPECIFICATIONS	YES	YES				
g	The bidder has a successful record of complying with and meeting completion deadlines. FORM B8	NA	NA				
h	The bidder has a successful record of controlling costs on similar construction projects. FORM B8	NA	NA				
i	The bidder has no (substantial) uncompleted work that would hinder the success of the project. FORM B9	YES	NA				
Responsibility Score:		7	6	0	0	0	0

PART IIB: Responsibility Criteria - Serious, Willful OSHA Violations		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (1 point for each "yes", 0 for "no")					
a	The bidder has no serious or willful OSHA violations. (See link in Tab 5)	YES	YES				
Responsibility Score:		1	1	0	0	0	0
Total Responsibility Score:		8	7	0	0	0	0
Continue to TAB 3?		Yes	Yes				

↑
Manually Enter Information

TAB III. Assessing Local Bidder

PROJECT:	Indianola Ave. Facility Floor Drain & Meter Lift for Test Bench	Bid Date:	January 28, 2015
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Department/Division:	Public Utilities/Water	Evaluated Low Bidder (from Tabs I and II):	Righter Co.
Section:	Distribution	Evaluated Low Bid (from Tabs I and II) :	\$ 124,800.00

CIP No.	690026-100009	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Evan DiSanto, P.E.	Righter Co.	McDaniel's	NA	NA	NA	NA
Engineer's Estimate:	\$ 71,500.00	Bid Amount	Bid Amount	Bid Amount	Bid Amount	Bid Amount	Bid Amount
		\$ 124,800.00	\$ 126,500.00	NA	NA	NA	NA
PART III: 329.(01)(u) and 329.212 Local Bidder							

IS BID LOCAL?	YES	YES					
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To look up if a bidder is local, use the Office of Construction Prequalification's list located at [X:\Construction Prequalification](#)

PART IIIA:	
step 1	<p>IF <u>APPARENT LOW BID IN PART II IS LOCAL</u>, STOP. There are no additional steps on PART III. Continue to TAB IV.</p> <p>IF <u>APPARENT LOW BID IN PART II IS NOT LOCAL</u>, CONTINUE TO TO STEP 2 (see above for apparent low bid and bidder information)</p>

Part IIIB:							
step 2	Percentage difference of bid from apparent NON-LOCAL, LOW BID.	0.000%	1.362%	NA	NA	NA	NA
step 3	Is amount in prior step WITHIN ONE PERCENT (1%) OF THE LOW BID?	YES	NO	NA	NA	NA	NA
step 4	If step 3 is "yes", SEE PROCEDURES ON SHAREPOINT SITE. DID AGENCY FOLLOW PROCEDURES FOR BIDDER RELATING TO CITY CODE SECTIONS 329.212 (INDICATE IF NA)?						
step 5	INPUT NEW BID AMOUNT FOR BIDDER, IF APPLICABLE, OR ZERO (\$0)						

Part IIIC:	
step 6	REVISED LOW BID, TAB IIIB:
step 7	REVISED LOW BIDDER, TAB IIIB:

← Manually Enter Amount

← Manually Enter Information

TAB IV. Calculating Environmental Preference

PROJECT:	Indianola Ave. Facility Floor Drain & Meter Lift for Test Bench	Bid Date:	January 28, 2015
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Department/Division:	Public Utilities/Water	Evaluated Low Bidder (from Tabs I, II and III):	0
Section:	Distribution	Evaluated Low Bid (from Tabs I, II and III) :	\$ -

CIP No.	690026-100009	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Evan DiSanto, P.E.	Righter Co.	McDaniel's	NA	NA	NA	NA
Engineer's Estimate:	\$ 71,500.00	Bid Amount	Bid Amount	Bid Amount	Bid Amount	Bid Amount	Bid Amount
		\$ 124,800.00	\$ 126,500.00	NA	NA	NA	NA
PART IV: 329.(17) Environmental Preference							
Apparent Low Bid:	\$ -	Apparent Low Bidder:	\$ -				

PART IV: 329.(17) Environmental Preference							
step 1	Did apparent/evaluated low bidder submit "environmentally preferable" bid? Answer "YES" or "NO" for apparent low bidder. For all other bidder's, input "NA"		YES	NA			
step 2	Excluding apparent low bidder, did bidder submit "environmentally preferable" bid?		NA	NO			
step 3	STOP. If apparent/evaluated low bidder submitted an environmentally preferable bid, then the apparent/evaluated low bidder is lead bidder for Tab 4. Complete Step 7 and proceed to Tab 5. If the apparent/evaluated low bidder did not submit an environmentally preferable bid, proceed to Step 6.						
step 4	Calculate environmental preference for each bid. It is up to five percent (5%) of the non-environmental low bid, for a maximum of \$20,000 per bid.		#DIV/0!	#DIV/0!	NA	NA	NA
step 5	Preference amount for each eligible bid (if 0, then no environmental preference was applied).		#DIV/0!	#DIV/0!	NA	NA	NA
step 6	Bid amount less environmental preference, except if both claim environmental preference; in that case, both claiming EP cancels it for both		#DIV/0!	#DIV/0!	NA	NA	NA
step 7	Low Bid Amount:	\$ 124,800.00	Low Bidder:	Righter Co.			

Manually Enter Amount

Manually Enter Information

TAB V. Miscellaneous

Apparent Low Bidder/Bid:	Righter Co.	\$ 124,800.00
Project:	la Ave. Facility Floor Drain & Meter Lift for Tes	

Other "responsible" requirements 329.23(f)(2)(e)

With respect to a bidder whose bid is determined to be 10% or more below that of the next lowest bidder, [do they have] supplemental details regarding the bid and/or historical information regarding performance and costs on similar contracts to demonstrate the bidder's ability to complete the contract at the price specified.

Bidders	Righter Co.	McDaniel's	U	U	U	U
Bid	\$ 124,800.00	\$ 126,500.00	\$ -	\$ -	\$ -	\$ -
Percent Difference btwn Bid and Next Highest Bid	1.36%	-100.00%				

Is any bidder 10% or more below the next bidder?
 If yes, does the lower bidder's TAB 2 evaluation have 'yes' answers for questions c, d, g, and h?
 If yes, low bidder is "responsible" under this provision.

NO
YES

State of Ohio - Ohio Auditor

This is the link to the State of Ohio Auditor's web site to check for "findings for recovery" against a prime/sub contractor.

<https://ohioauditor.gov/findings.html>

Are there any findings against the prime contractor or any of the subs?

Pre-Qualification Office email:

prequalification@columbus.gov

If yes, the bid shall be deemed non-responsive. Inform the Office of Prequalification for further instruction.

Pre-Qualification Office phone no:

645-0359

Cross Referenced in Tab 1, Part ID

Federal - System for Award Management

This is the link to the Federal System for Awards Management site to check for "findings for recovery" against a prime/sub contractor.

<https://www.sam.gov/portal/SAM/#1>

Are there any findings against the prime contractor or any of the subs?

Pre-Qualification Office email:

prequalification@columbus.gov

If yes, the bid shall be deemed non-responsive. Inform the Office of Prequalification for further instruction.

Pre-Qualification Office phone no:

645-0359

Cross Referenced in Tab 1, Part ID

City of Columbus

Contact the Purchasing Office if you have a question about the City's list of debarred vendors.

OSHA Violations

Go to the US Department of Labor's web site to see if there are any serious or willful violations by the prime contractor

<https://www.osha.gov>

Cross Referenced in Tab 2, Part IIB

Bid Guarantee Requirements

Below are the required documents for each bid guarantee type allowed.

Is the guarantee greater than or equal to 10% of the bid?

YES
YES

Did the bidder submit all of the required documents based upon the guarantee submitted?

Bid Bond

Bond on City's bond form

Surety power of attorney

Most recent surety financial statement

Current Ohio Dept. of Insurance Certificate of Compliance

Letter of Credit

LOC on City's LOC form

Certified/Cashier's Check

Drawn on a solvent bank

Award recommendation: After evaluation of the bids, I recommend the following contractor be awarded the contract for:

Project Name:	Indianola Ave. Facility Floor Drain & Meter Lift for Test Bench
Recommended Bidder:	The Righter Co., Inc.
Contract Amount:	\$ 124,800.00

Construction Contract Evaluation Spreadsheets per Columbus City Code Section 329

Apparent Low Bidder/Bid:	Righter Co.	\$ 124,800.00
Project:	la Ave. Facility Floor Drain & Meter Lift for Tes	

Evaluator's Name: Missy Smith 645-3776
Evaluation Completion Date: 1/29/2015

Righter Co.	McDaniel's Construction	
Tab 1, 1C-c Technical Prequalifications:	Tab 1, 1C-c Technical Prequalifications:	
Evan said the crane mfg. had to have 25 years experience & installer 5 years experience but there is no where in bid for bidder to respond to this. Marked N/A until Evan tells me differently.	Evan said the crane mfg. had to have 25 years experience & installer 5 years experience but there is no where in bid for bidder to respond to this. Marked N/A until Evan tells me differently.	
Tab 1, 1C-h; Pricing Materially Balanced	Tab 1, 1C-h; Pricing Materially Balanced	
Righter's bid is 74.55% higher than the Engineer's Estimate. PM to evaluate.	McDaniels' bid is 76.92% higher than the Engineer's Estimate. PM to evaluate.	
Tab 2, IIA-g through h, Meeting Deadlines & Controlling Costs	Tab 2, IIA-g through h, Meeting Deadlines & Controlling Costs	
1. # of projects meeting deadlines = 3	Documentation doesn't have anything about meeting deadlines or controlling costs...just a list of project names and their value.	
2. # of projects within budget = 0		
PM to evaluate!		
Tab 2, IIA-b OSHA violations:		
1. no violations, verified 1/29/15	Tab 2, IIA-I, Uncompleted Work	
	Cannot tell which projects are current.	
<table border="1"> <tr> <td data-bbox="128 980 604 1037"> DiSanto, Evan M.: This is ok. N/A. </td> </tr> </table>	DiSanto, Evan M.: This is ok. N/A.	
DiSanto, Evan M.: This is ok. N/A.		
	Tab 2, IIA-b OSHA violations:	
<table border="1"> <tr> <td data-bbox="128 1078 604 1118"> DiSanto, Evan M.: This is OK </td> </tr> </table>	DiSanto, Evan M.: This is OK	1. no violations, verified 1/29/15
DiSanto, Evan M.: This is OK		
<table border="1"> <tr> <td data-bbox="128 1159 604 1216"> DiSanto, Evan M.: This is OK </td> </tr> </table>	DiSanto, Evan M.: This is OK	Tab 4, IV-Step 2, Environmental Preference:
DiSanto, Evan M.: This is OK		
	McDaniel's only had anti-idling policy.	