

# PAMELA D. PALMER

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## CAREER PROGRESSION

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*OhioGuidestone*

8/2012-Present

**Parent Mentor (PM):** Supports families linked with FCCS and other agencies by advocating for clients who encounter situations that impede case plan success, requires linkage to outside agencies, supervising visits and providing mentoring services. Additional responsibilities include building stronger linkages and relationships with external partners for success in the areas of affordable housing, rent assistance, employment opportunities, community resource connections,, financial management, energy assistance and access to Ohio Benefit Bank services.

*National Office of Community Service*

9/2011 – august 2013

**Parent Engagement Volunteer Coordinator:** Provide workshops, classes, and activities for parents on a regular basis; recruits volunteers from the community to host various workshops and classes to speak directly with parents; provides materials such as event calendars, brochures, educational resources and create opportunities for parents who have limited English proficiency, a disability or are underrepresented because of social economics or racial barriers to participate in education initiatives and enrichment workshops; provide technical assistance relating to parental involvement as needed locally or at the district level.

*National Office of Community Service*

2/2009 - July 2011

**Community Outreach Specialist:** Provided ongoing updates and support to all of the Civic Organizations and Commissioners located on the South Side of Columbus. Attended meeting and promoted awareness of upcoming projects and events to the residents of the Southside. Enlisted and supervised volunteers who provided Ohio Benefit Bank Services for the purpose of gaining resources and access to outreach programs, engaged residents in building partnerships and collaborations with various Civic Organizations and other agencies. I participated in the community outreach programs for the homeless and the at-risk population by helping to facilitate life skills, character development, mentoring, life coaching, and entrepreneurship. Also, attended agency trainings, meetings and assisted with fundraising and grant writing projects for various Civic Organizations.

*National Office of Community Service*

6/2008-February 2009

**Public Benefits Specialist:** Worked to promote Ohio Benefit Bank services and partnered with other local agencies to provide OBB services for low- and moderate-income families to allow for them to gain access to public benefits such as food stamps and utility assistance and free taxes filing services. Also recruited volunteers, performed outreach in the community and at special events to share information about OBB. I also participated in OBB and agency trainings and meetings. Additionally, I, presented at workshops on to gain access to public benefits and other remote services offered by the Legal Aid Society of Columbus; researched information for various attorneys, regarding public benefit appeals and eviction case status.

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## AWARDS

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2012 Community Resource Award  
2011 Family to Family Leadership Award  
2010 Community Leadership Award  
2010 Melvin Stewart Award for Community Service  
2011 Parent Volunteer Award  
2011 Community Leadership Award

**Member:** National Public Administration Assn. and Columbus Parks and Recreation Board (CRC)

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## EDUCATION

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Completed Coursework for Master in Public Administration, Central Michigan University, Columbus, OH  
B.S. in Information Technology, Wilberforce University, Columbus, OH