

**BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other: Unique unit able to meet all mission requirements
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2. Detailed explanation of reason (must be completed by division):

Overview: The Division of Planning and Operations is responsible for sweeping along the City's roadway system. To accomplish this mission the Division requires eight 4-Wheel Sweepers. These sweepers will replace older units which are beyond their useful service life and will provide for a more reliable fleet to carryout services provided by the Division.

In order to effectively sweep older neighborhoods and the City's downtown and also sweep areas that are on the outer reaches of the city, the Division requires a sweeper that is highly versatile. The four attributes required are: 1) it has a very tight turning radius, 2) the ability to travel at high speeds, 3) it is capable of dumping directly into a dump truck bed, and 4) it has a dual engine configuration. The Challenger sweeper is unique for its combination of all four attributes. While there are other sweepers available that meet some of the capabilities desired, none of them have all four.

Of additional consideration, the McLean Company is the local vendor for this sweeper and is capable of performing warranty work. This is most important in that sweepers are high maintenance pieces of equipment

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
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4. Informal bids received and prices for each:

<u>Company</u>	<u>Item</u>	<u>Bid Amount per Unit</u>	<u>Status</u>
The McLean Company	4-Wheel Challenger Sweeper	\$166,900.00	Majority

5. If lowest bid was not accepted, explain criteria for award:

Low bid is being accepted.

APPROVED BY: _____ **DATE** _____
(authorized signature)
