

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other The Columbus Division of Police Digital Forensics Unit has an urgent need to acquire four new forensic workstations. These workstations will be used to replace older ones that are at end of life. The workstations being requested are being made specific by Sumuri LLC. We currently have Talino Workstations by Sumuri and would like to continue to replace the older workstations so that all workstations are running on the same system. This is the next phase of the replacement plan.
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2. Detailed explanation of reason (must be completed by division):

The Digital Forensic Unit is in the process of replacing older workstations that are at or near end of life. In the first phase of replacement we purchased Talino workstation by Sumuri and are asking for a bid waiver to continue with replacements with the same vendor so every workstation is the same creating uniformity in the unit and allows them all to work together.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
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4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2874-2023

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
