

**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other

2. Detailed explanation of reason (must be completed by division):

Public Service, Division of Infrastructure Management, is requesting to waive bidding provisions of City Code Chapter 329 to establish a purchase order with Interstate Truckway Inc. to purchase one (1) new dump trailer. The City of Columbus has advertised two invitations to bid for this equipment with neither producing a complete bid from a vendor.

3. Informal procedure used:

- telephone quotations
- written quotations (attached to ordinance 2172-2016)
- negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE NO.: 2172-2016

APPROVED BY: \_\_\_\_\_