

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other      Director of Public Service hereby requests authority in the name of the City of Columbus to participate in the Ohio Department of Transportation contracts for the purchase of machinery, material, supplies, services or other articles, which ODOT has entered into pursuant to Ohio Revised Code Section 5513.01 (B). Bid Waiver is required for this authority.

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2. Detailed explanation of reason (must be completed by division):

Ohio Revised Code Section 5513.01 authorizes The Ohio Department of Transportation (ODOT) to allow political subdivisions to participate in ODOT contracts for the purchase of machinery, materials, supplies, services and other articles which the Department has entered into. It is the intent of ODOT to establish and operate the ODOT Cooperative Purchasing Program for that purpose. The City of Columbus, Department of Public Service has the desire to utilize contracts established by ODOT for their own use as necessary.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #: 2044-2017

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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