

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Specialized services required as a condition of grant award.

2. Detailed explanation of reason (must be completed by division):

The grant application included a collaborative agreement between the City, Urban Advocacy and Investigations LLC and several other partnering organizations. The grant award approved stalking investigative services to be provided by Urban Advocacy and Investigations LLC. The services required are specialized in nature and the individual providing the services under this contract has experience and expertise in the field.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2087-2011
APPROVED BY: _____
DATE: _____
