#### Contact

siens.2@buckeyemail.osu.edu

www.linkedin.com/in/chloesiens-24b84ba3 (LinkedIn)

### Top Skills

Fundraising
Customer Service
Customer Satisfaction

# Chloe Siens

Assistant Director of Policy and Government Affairs Columbus, Ohio, United States

## Experience

City of Columbus
Assistant Director of Policy and Government Affairs
June 2022 - Present (1 year 7 months)
Columbus, Ohio, United States

City of Columbus Ohio Program Manager March 2021 - August 2022 (1 year 6 months) Columbus, Ohio Metropolitan Area

Friends for Ginther
Finance Director
March 2016 - February 2021 (5 years)
Columbus, Ohio Area

Triumph Communications
Assistant Financial Director
January 2015 - March 2016 (1 year 3 months)
Columbus, Ohio Area

Organizing large and small scale events. Organizing and processing contributions. Sending out large and small scale mailings and thank-yous. Managing RSVPs for several events at a time. Accurately processing contribution data into data system. Managing call time with candidate, processing follow-up emails and mail requests from call time. Managing intern duties.

Safelite Solutions
Verification Department Representative
August 2011 - January 2015 (3 years 6 months)
Dublin, Oh

## Education

The Ohio State University

Bachelor of Arts (B.A.), Political Science and Government · (2011 - 2014)

Northland High School

· (2007 - 2011)