

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other _____

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2. Describe efforts to determine that the company was a sole source:

Sutphen Corporation is the only Central Ohio Authorized Sutphen repair franchise dealership, and , as such is the sole agent authorized to perform the needed repairs.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Sutphen does not approve structural repairs or any repairs on the aerial operating systems of apparatus to be performed by any repair facilities other than the Sutphen factory and its trained technicians. Repairs, which are performed on Sutphen aerial products, are solely the responsibility and liability of the facility performing the repair and may void the warranty.

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4. Indicate how the price or fee structure was determined:

Written estimate from Sutphen franchise dealership : \$ 37,365.00

APPROVED BY: _____ DATE: _____
(Procurement Manager)
