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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)
- An unanticipated breakdown created an unplanned, emergency need.
  - The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
  - Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
  - Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
  - A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
  - Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The court has used the three machines for over a year and has determined that BIS Digital works best with our systems. SEE ATTACHMENT video comparison report for specifics.

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2. Informal bid procedure used:     Yes     No    Explain:

The court reviewed specifications for different machines in 2011 and selected three vendors to provide audio/video equipment for the court.

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3. Informal bids received and prices for each:

BIS \$22,917  
JAVS \$29,618  
Joloha \$10,583 this was an upgrade to the existing system.

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4. If lowest bid was not accepted, Explain:

All three systems were purchased to determine which one would best meet the court's needs.

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Ordinance No.: 0696-2013

Approved By: Authorized Approval on Corresponding Legislative File

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