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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: \_\_\_\_\_

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2. Informal bid procedure used:       Yes       No      Explain:

Some Public Service (DPS) facilities were included in an environmental audit on a contract Fleet Management had. These facilities were found to be non-compliant on some environmental issues. Recommendations for fixing these issues are needed, along with an audit of the remaining DPS facilities. We want to use the company that has done the work to date so we do not pay additional funds for another company to review the work completed and get up to speed.

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3. Informal bids received and prices for each:

N/A. See #2 above.

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4. If lowest bid was not accepted, Explain:

N/A. See #2 above.

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Approved By: Authorized Approval on Corresponding Legislative File

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