

**TRACIE DAVIES**  
Director

MEMORANDUM

TO: Joe Lombardi  
Director of Finance and Management

FROM: Tracie Davies  
Director of Public Utilities

DATE: November 16, 2017

RE: BID RECOMMENDATION – Parkson Bar Screen Parts  
BID PROPOSAL #RFQ006976

The Purchasing Office opened formal bids on October 19, 2017 for the purchase of Parkson Bar Screen Parts for the Division of Sewerage and Drainage. Four (4) bids were received.

After a review of the bids, the Division of Sewerage and Drainage recommends the award be made to Parkson Corporation, the lowest responsible and responsive and best bidder for All Items.

Thank you for your cooperation in this matter. Should you have any questions please contact James Brown at 645-3138 x1225.

