

Information to be included in all Legislation Modifying a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980 – 2/22/13	Columbus, Oh	MBR
MS Consultants, Inc.	34-6546916 – 4/5/14	Columbus, Oh	MAJ
PRIME Engineering, Inc.	26-0546656 – 2/17/14	Columbus, Oh	ASN
Stantec Consult. Svcs., Inc.	11-2167170 – 12/21/13	Columbus, Oh	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the twelve proposals received for the three construction administration and inspection contracts to be awarded for the years of 2011-2013, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities.

- 3. List the ranking and order of all bidders.**

The Director of Public Utilities determined that DLZ Ohio, Inc., PRIME Engineering, Inc. (fka Prime Engineering & Architects, Inc.), and Stantec Consulting Services, Inc. were the highest ranking firms capable of providing the required services.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

PRIME Engineering, Inc.
3000 Corporate Exchange Drive, Ste. 600
Columbus, Ohio 43231
Contact: Reggie Hood, P.E.
Telephone: (614) 839-0250
Fax: (614) 839-0251
EL011805 (replaced by EL012628 due to name change)

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing professional services for Construction Administration Services during 2011-2013 on projects for the Division of Water (DOW) and the Division of Sewerage and Drainage (DOSD). The work includes full time or part time Construction Administration Services including resident project inspection for the specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original contract included services for the German Village Area Water Line Improvements Project and the Georgesville Road Area Water Line Improvements Project.

Modification 1 included services for the Fisher Road Booster Station Drainage & Emergency Power Generator Improvements Project.

Modification 2 included services for the West Broad Street 12” Water Line Improvements Project.

Modification 3 will include services for the Main Street Water Line Improvements Project, the Old Roberts Road Water Main Improvements Project, the ODOT/Mound Street Connector Improvements Project, the U.S. 23 16” Water Main Improvements Project, and the Smoky Row Booster Station Drainage Project.

6. An updated contract timeline to contract completion.

The original contract was for a duration of three years beginning in 2011 and ending in 2013. The specific duration of services on each project will be as negotiated between the contracting agency and the consultant. The following projects have a duration of:

- Main Street Water Line Improvements Project - 210 calendar days
- Old Roberts Road Water Main Improvements Project – 180 calendar days
- ODOT/Mound Street Connector Improvements Project – approx. 730 calendar days (Schedule controlled by ODOT)
- U.S. 23 16” Water Main Improvements Project – approx. 730 calendar days (Schedule controlled by ODOT)
- Smoky Row Booster Station Drainage Project – 90 calendar days

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This project will reduce cost by reducing system leakage. The Neighborhood Liaison(s) will be contacted and informed of this project during the construction phase. Further community outreach may result through the Neighborhood Liaison Program.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Modification No. 1, EL012421 (replaced by EL012631 due to name change), \$95,810.89 - Fisher Road Booster Station Drainage & Emergency Power Generator Improvements Project.

Modification No. 2, EL013367, \$46,000.00 – West Broad Street 12” Water Line Improvements Project.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection for the following Division of Water projects:

- Main Street Water Line Improvements Project - work under this project consists of installing approximately 5,600 feet of 16-inch water line in Main Street, approximately 1,800 feet of 8-inch, 6-inch, and 4-inch water lines for branch water line connections, water service transfers, and fire hydrant installations.
- Old Roberts Road Water Main Improvements Project - work under this project consists of installing approximately 2,000 feet of 20-inch water line in Old Roberts Road.
- ODOT/Mound Street Connector Improvements Project - work under this project consists of approximately 2,800 feet of 8-inch and 12-inch water line relocations in conjunction with major highway reconstruction by ODOT.
- U.S. 23 16" Water Main Improvements Project - work under this project consists of approximately 5,300 feet of 16-in water in conjunction with major highway reconstruction by ODOT.
- Smoky Row Booster Station Drainage Project - work under this project consists of grading and other drainage improvements necessary at the site of the Smoky Row Booster Station.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Future modifications for additional upcoming construction projects are anticipated and were explained in the original legislation, as well as modification numbers 1 and 2.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original contract selected three firms to provide Construction Administration Services for projects in 2011, 2012, and 2013.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount:	\$242,955.63
Modification 1	\$ 95,810.89
Modification 2	\$ 46,000.00
Modification 3 (current)	\$719,685.90
Total (Orig. + Mods. 1 -3)	\$1,104,452.42

*Future modifications are anticipated, but unknown at this time.

13. An explanation of how the cost of the modification was determined.

Cost proposals were provided by PRIME Engineering, Inc., reviewed by the Division of Water, and were deemed acceptable.